

SUMMARY FOR DELEGATED CLASSIFICATIONS

April - June 2016

Department	Action	Proposed or Currently Established Class	Class After Personnel Study
Sheriff-Coroner	Alternately staff Account Clerk with Senior Account Clerk	Account Clerk	Account Clerk/Sr Account Clerk
Sheriff-Coroner	Reclass vacant Administrative Aide position	Administrative Aide	Departmental Administrative Analyst
Sheriff-Coroner	Create new job classification	N/A	Inmate Program Manager
Health Services Agency	Create new job classification	N/A	Psychiatric Mental Health Nurse Practitioner
Health Services Agency	Alternately staff 7.0 FTE Physician Assistant/Nurse Practitioner positions	Physician Assistant/Nurse Practitioner	Physician Assistant/Nurse Practitioner / Psychiatric Mental Health Nurse Practitioner
Public Works	Reclass vacant Heavy Equipment Mechanic II position	Heavy Equipment Mechanic	Accounting Technician
General Services Department	Reclass vacant Maintenance Plumber position	Maintenance Plumber	Building Maintenance Worker II
General Services Department	Reclass vacant Building Equipment Mechanic position	Building Equipment Mechanic	Building Maintenance Worker II
General Services Department	Reclass vacant Maintenance Electronic/Mechanical Worker position	Maintenance Electronic/Mechanical Worker	Building Maintenance Worker II
Auditor-Controller-Treasurer-Tax Collector	Reclass vacant Senior Departmental Administrative Analyst position	Senior Departmental Administrative Analyst	Accountant III/III/
Information Services Department	Reclass filled Senior/Systems Software Analyst position	Senior/Systems Software Analyst	Information Center Systems Analyst
Information Services Department	Reclass vacant Computer Operations Technician IV position	Computer Operations Technician IV	Information Center Systems Analyst

PROVISIONAL REPORT

April 2016 – June 2016

Department	Classification	Reason for Filling Position	Type of Appointment	Recruitment Plan/Status
Public Works	Public Works Maintenance Worker III	To ensure proper supervision and support for the staff working in the yard and off site. Position is also responsible for providing hands on support to keep up with the demanding work load.	Provisional Substitute Promotion	Department expects the incumbent out on leave to return within the time allowed by the provisional rules, therefore no recruitment will be conducted.

Number of Provisional Appointments

Type of Appointment	April - June 2015	April - June 2016
Provisional	0	0
Provisional Promotion	1	0
Provisional Substitute	0	0
Provisional Substitute Promotion	0	1
Provisional Demotion	0	0
Provisional to Probationary	1	0

Civil Service Rule 130, VI.C: When there are less than five (5) qualified eligibles on any appropriate employment list, the Personnel Director may authorize the provisional appointment of any individual meeting the established standards for the position pending the establishment of an eligible list, but in any event, no such provisional appointment shall continue for longer than the following: a. For department heads -- 180 days; b. For other positions -- 90 days.