

SUMMARY FOR DELEGATED CLASSIFICATIONS
January - March 2022

Department	Action	Proposed Class (if applicable)	Class After Personnel Study
General Services	Vacant Reclassification of Clerk III	Program Coordinator	Program Coordinator
Health Services Agency	Add (3) new (Permanent) positions	Sr. Mental Health Client Specialist	Sr. Mental Health Client Specialist
Health Services Agency	Add (6) new (Permanent) 1.0 FTE positions	Medical Care Workers	Medical Care Workers
Health Services Agency	Add (7) new (Permanent) 1.0 FTE positions	Medical Assistant	Medical Assistant
Health Services Agency	Add new (Permanent) 1.0 FTE position	Clinic Nurse II	Clinic Nurse II
Health Services Agency	Add new (Permanent) 1.0 FTE position	Clerical Supervisor II	Clerical Supervisor II
Health Services Agency	Add new (Permanent) 1.0 FTE position	Mental Health Supervising Client Specialist	Mental Health Supervising Client Specialist
Health Services Agency	Add new (Permanent) 1.0 FTE position	Medical Billing Technician	Medical Billing Technician
Health Services Agency	Add new (Permanent) position	Sr. Health Services Manager	Sr. Health Services Manager
Health Services Agency	Vacant Reclassification of Imaging Technician	Administrative Aide	Administrative Aide
Health Services Agency	Vacant Reclassification of IT Support Services Analyst II	IT Support Services Analyst III	IT Support Services Analyst III
Human Services Department	Vacant Reclassification of (2) Sr. Mental Health Client Specialist positions	Public Health Nurse II	Public Health Nurse II
Human Services Department	Vacant Reclassification of Sr. Departmental Administrative Analyst	Admin Services Manager	Admin Services Manager
Information Services	Vacant Reclassification of IT Net/Comm Analyst III	IT Net/Comm Supervisor	IT Net/Comm Supervisor
Parks	Add new (Limited Term) 0.50 FTE position	Clerk I	Clerk I
Parks	Add new (Limited Term) 1.0 FTE position	Administrative Aide	Administrative Aide
Parks	Add new (Limited Term) 1.0 FTE position	Park Planner II	Park Planner II
Parks	New Classification	Deputy Director of Parks	Deputy Director of Parks
Public Defender	Addition (7) new (Permanent) positions	Public Defender Investigator II/I	Public Defender Investigator II/I
Sheriff's Office	Vacant Reclassification of placeholder position (ZZ9001AA)	Sheriff's Supervising Coroner Investigator	Sheriff's Supervising Coroner Investigator
Sheriff's Office	Vacant Reclassification of placeholder position (ZZ9002AA)	Sheriff's Coroner Investigator I/II	Sheriff's Coroner Investigator I/II

**PROVISIONAL REPORT
January 2022 – March 2022**

Appointment Date	Department	Classification	Reason for Filling Position	Type of Appointment	Recruitment Plan/Status
1.22.22	HSA	Clerk II (2)	Administrative support to enhance the public health response to the COVID-19 pandemic by assisting with inventory of equipment & supplies	Provisional	Limited Term expires 6.30.2024
2.5.22	HSA	Clerk II	Administrative support to enhance the public health response to the COVID-19 pandemic by assisting with inventory of equipment & supplies	Provisional	Limited Term expires 6.30.2024
2.5.22	HSD	Clerk III (2)	Ongoing need to maintain emergency shelter response to COVID-19 pandemic	Provisional	Limited Term expires 6.30.2022
2.5.22	HSD	Clerk II	Ongoing need to maintain emergency shelter response to COVID-19 pandemic	Provisional	Limited Term expires 6.30.2022
2.5.22	HSD	Clerk I (2)	Ongoing need to maintain emergency shelter response to COVID-19 pandemic	Provisional	Limited Term expires 6.30.2022
3.16.22	CAO	Associate Administrative Analyst	To expedite the progress on the application and coordination of a limited term hazardous fuel grant	Provisional	Limited Term Expires 6.30.2023 Recruitment to open soon
3.19.22	HSD	Clerk II (2)	Ongoing need to maintain emergency shelter response to COVID-19 pandemic	Provisional	Limited Term Expires 6.30.22
3.19.22	HSD	Clerk I (2)	Ongoing need to maintain emergency shelter response to COVID-19 pandemic	Provisional	Limited Term Expires 6.30.22

Civil Service Rule 130.VI.G: When there are less than five (5) qualified eligibles on any appropriate employment list, the Personnel Director may authorize the provisional appointment of any individual meeting the established standards for the position pending the establishment of an eligible list, but in any event, no such provisional appointment shall continue for longer than the following except as noted below under Section 2: Successive provisional appointments shall not be allowed, except that one additional temporary authorization for the same length of time as the original provisional appointment may be authorized by the Personnel Director provided that due diligence was exercised to establish an eligible list, or that other valid reasons exist to justify the extended provisional appointment which do not evade the competitive principles of the merit system. In the event that a provisional appointment is made for a COVID-19 pandemic response assignment (i.e., staffing shelters, public health response, fiscal reimbursement support, recruitment support, logistics, etc.), the appointment may be extended for the duration of the emergency as declared by federal, state, or county government. (Res. 144-2021, 5/25/21)

Number of Provisional Appointments

Type of Appointment	January - March 2021	January - March 2022
Provisional	56	8
Provisional Promotion	1	0
Provisional Substitute	0	0
Provisional Substitute Promotion	1	0
Provisional to Probationary	2	3

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