

Civil Service Commission Minutes **Thursday, May 21, 2009**

The Civil Service Commission held a quarterly meeting on Thursday, May 21, 2009 in the Board of Supervisors' Chambers, 701 Ocean Street, Santa Cruz, California.

ORDER OF BUSINESS

1. Call to Order: Vice Chair Gordon called the meeting to order at 5: 50 p.m.
2. Attendance: Commissioners present: Chair Jack Gordon, Vice Chair Bob Taren, James Maxwell, Olivia Madrigal, and Carmen Potro. Staff present: Michael J. McDougall, Personnel Director, Ajita Patel, Deputy Director, and Laurie Hill, staff to the Commission.
3. Approval of Minutes: The minutes of the April 16, 2009, meeting were approved. Moved by Taren and 2nd by Madrigal, 5-0
4. Additions to the Agenda: Secretary Hill pointed to a written communication that was received just after the agenda was distributed and said it would be added to the July agenda. Author was contacted by phone.
5. Oral Communications (noted new time public comment time restriction – listed on agenda and posted in the Board Chambers. Three minutes per person). Susie Kriz, Public Works Disposal Site Maintenance Worker, presented a written complaint regarding job classification and discriminatory hiring. She distributed a similar letter to the Board of Supervisors and to the Public Works Department. Her complaints are with both SEIU and the County. Commissioner Taren suggested that the matter be placed on the Commission's next agenda. Secretary Hill offered and Director McDougall concurred that Public Works was investigating the matter and suggested that the investigation take place first. Kriz said she planned to attend the next meeting to update the Commission. There was no more public comment.
6. Secretary Report: Laurie Hill reported two new commissioner orientations and plans to schedule a third. She attended an ethics course and reminded the Commissioners of their obligation to attend an ethics course. We have a June 12 Superior Court hearing (CV163520). The Commission's dismissal appeal hearing originally calendared for May 6 has been continued at the request of the employee to June 17. There is June 29 Superior Court Case Conference meeting that may result in a case (CV 157028) being remanded back to the Commission for action. Thornton Kontz will attend. Commissioner Taren pointed out that only one of the remaining Commissioners attended that hearing and that the case may need to be reheard. Received a new appeal that we are trying to calendar for July 15 (Commissioners Gordon and Madrigal are available, waiting on response from others).
7. Old Business: Consider commendation for Judy Jones, retiring Civil Service Commissioner. Moved by Commissioner Taren and 2nd by Commissioner Maxwell to approve the commendation.
8. New Business
 - a. There was no new business

9. Reports
 - a. Adopted Delegated Classification Actions. Taren moved, Madrigal seconded, approved 5-0
 - b. Other reports remain on a quarterly basis.

10. Received Correspondence Items
 - a. There were no Communications on the agenda. One letter that arrived after the agenda deadline will be placed on the July 16 agenda.

11. Adjournment: There being no other business or public comments, the quarterly meeting was adjourned at 6:10 pm. Next meeting July 16, 2009.

Respectfully submitted,

Laurie Hill, Staff to the Commission