

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for July 21, 2022 at 5:45 p.m.
Meeting Held Remotely via Teams and Teleconference

Present: Chair Kevin Fink, Vice-Chair Steve Landau, Tamiko Collins, Dina Hoffman and Olivia Madrigal

Staff present: Ajita Patel, Personnel Director
Erin Morimoto, Employment Services Manager

1. Call to Order: 5:50 p.m.
2. Minutes of July 21, 2022 reviewed.
Motion/Second: Landau/Hoffman. Passed unanimously.
3. Changes or additions to the agenda: None
4. Oral Communications: None
5. Secretary's Report:
 - a) No disciplinary hearings scheduled.
 - b) Appeal filed in 6th District Court of Appeal by Kelly Kent. Pending adjudication. Commission Attorney Kontz calendaring and monitoring.
 - c) 54 recruitments open and lots of activity right now.
5. Old Business:
 - a) Commissioner Hoffman has compiled subcommittee feedback for Civil Service Rule improvements. Information given to Ajita who will review and return with any required action needed. Commissioner Fink and Hoffman requested that Mr. Jeff Sloan review the disciplinary rules and provide guidance on whether improvements are needed based on the training provided to Commissioners. Staff reported that Mr. Sloan is Of Counsel now but will reach out about his availability.
6. New Business: None
 - b) Consider Civil Service Exempt Status for the General Manager Animal Services JPA classification. County supports human resources & payroll needs which is why this position resides in our system. This position reports to the JPA Board. Motion/Second: Madrigal/Collins. Passed unanimously.
7. Reports
 - a) Adopted Delegated Classification Report.
Motion/Second: Madrigal/Hoffman. Passed unanimously.
 - b) Provisional Report.
Reviewed.
8. Correspondence Items reviewed: None
9. Adjournment: 6:30 p.m.
10. Next quarterly meeting is scheduled for Thursday, October 20, 2022, at 5:45 p.m.