

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for September 15, 2011
5:45 p.m.
701 Ocean Street, Room 500
Santa Cruz, California

Present: Chair James Maxwell, Carmen Potro, and Dina Hoffman. Absent: Vice Chair, Olivia Madrigal and Margaret Leonard.

Staff present: Laurie Hill, staff to the commission. Michael McDougall, Personnel Director, and Ajita Patel, Deputy Director of Personnel.

1. Approved minutes of the meeting of March 17, 2011. Motion/Second: Potro and Hoffman.

AYES: 3
NOES: 0
ABSTAIN: 0
ABSENT: 2

2. Oral Communications: No public comment.

3. Secretary's report: No new appeal hearings pending. Shared attachment with Commission regarding the 2011 layoffs.

4. Old Business: Whistleblower Program Update. Provided the Commission with the 2010 Whistleblower Hotline report as submitted to the Board of Supervisors on January 25, 2011 and a summary of the staff report as submitted. Mary Jo Walker, Auditor Controller, provided an update (power point content attached) on the Hotline. Commission thanked Ms. Walker for her presentation.

Commission voted to approve and file the staff report. Motion/Second: Maxwell and Potro

AYES: 3
NOES: 0
ABSTAIN: 0
ABSENT: 2

Commission voted to receive, each year, the annual Whistleblower Hotline Report – as submitted by the Auditor to the Board of Supervisors. Motion/Second: Hoffman and Potro.

AYES: 3
NOES: 0
ABSTAIN: 0
ABSENT: 2

5. Adopted Delegated Classification Report. Motion/Second: Potro and Hoffman.

AYES: 3
NOES: 0
ABSTAIN: 0
ABSENT: 2

6. Accepted and filed Provisional Appointment Report.

7. Received correspondence:
 - a. Minutes of Board of Supervisor's March 15, 2011 meeting approving Civil Service Rule Change: Dishonesty as cause for disciplinary action.
 - b. Memo, dated May 6, 2011, from Ajita Patel, Deputy Personnel Director, regarding required Ethics Training.
8. The meeting was adjourned to closed session to discuss to discuss outstanding litigation (Sixth Appellate District Docket # H035387 and Santa Cruz Superior Court #CV 163520). This portion of the meeting shall be closed to the public in accordance with Government Code 54947 and 54954.5.
9. Commission Counsel Report: Commission returned to public setting, Counsel announced no reportable actions.
10. Adjournment: 6:50 p.m.
11. Next meeting is scheduled November 17, 2011.