

SANTA CRUZ COUNTY  
CIVIL SERVICE COMMISSION  
Minutes for September 20, 2012  
5:45 p.m.  
701 Ocean Street, Room 500  
Santa Cruz, California

Present: Carmen Potro, Dina Hoffman and James Maxwell.  
Absent: Olivia Madrigal and Margaret Leonard.

Staff present: Ajita Patel, staff to the Commission.

1. Approved minutes of the meeting of July 19, 2012. Motion/Second: Hoffman and Potro.  
  
AYES: 2  
NOES: 0  
ABSTAIN: 1  
ABSENT: 2 (Madrigal and Leonard)
2. Changes or additions to the agenda: None
3. Oral Communications: Mr. Jeffrey Smedberg, Shop Steward-SEIU, asked the Commission to reconsider reviewing a performance evaluation appeal for a Sheriff's Office employee, which was previously included in the January 19, 2012 meeting packet. Staff informed the Commission that the appeal procedure was exhausted up to and including the Personnel Director. Commission heard oral communications and Commissioner Potro suggested that Mr. Smedberg submit information to the Commission so that the Commission can determine if action is required on this matter. Second by Commissioner Hoffman.
4. Secretary's report: None.
5. Old Business: None.
6. New Business: None.
7. Adopted Delegated Classification Report. Motion/Second: Maxwell and Hoffman.  
AYES: 3  
NOES: 0  
ABSTAIN: 0  
ABSENT: 2 (Madrigal and Leonard)
8. Received and filed correspondence: Personnel Department regarding Merit System Services Mandatory Audit.
9. Adjournment: 6:15 p.m.
10. Next meeting is scheduled for November 15, 2012 at 5:45 p.m.