

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for October 21, 2016 at 5:45 p.m.
701 Ocean Street, Board of Supervisors Chambers
Santa Cruz, California

Present: Chair Olivia Madrigal, Kevin Fink and Dina Hoffman.

Absent: Vice-Chair Robert Pursley, Carmen Potro,

Staff present: Ajita Patel, Deputy Director, and Michael McDougall, Personnel Director.

1. Approved minutes of the meeting of July 16, 2015:
Motion/Second: Fink and Hoffman. Passed unanimously.
2. Changes or additions to the agenda:
None
3. Oral Communications:
None
4. Secretary's Report:
 - a) Ethics training notices will be coming out as Commissioners are due.
Currently Commissioner Hoffman and Pursley are coming due.
 - b) Commission asked for a report back on whether BOS are taking action on anonymous letter received in July 2015 with cc: to Commission. Report back no action by BOS. CAO asked for review of allegations. Review resulted in a finding that promotions and appointments were made in accordance with Civil Service Rules. No further action.
5. Old Business:
None.
6. New Business:
Consideration of Staff recommendation to designate class as non-Civil Service postponed. County Code requires 4/5 for this action which Staff will bring back at January 2016 meeting.
7. Reports:
 - a) Adopted Delegated Classification Report.
Motion/Second: Hoffman and Madrigal. Passed unanimously.
 - b) Provisional Report.
Reviewed.
8. Correspondence Items:
 - a) Discussion regarding correspondence from Andy Dashwood date 9/19/15.
Commissioner Hoffman asked about rules pertaining to hiring. Personnel Director reviewed Civil Service Rules applicable to hiring. No further action.
9. Adjournment: 6:05 p.m.
10. Next quarterly meeting is scheduled for Thursday, January 21, 2016 at 5:45 p.m.

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