

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for November 15, 2012 at 5:45 p.m.
701 Ocean Street, Room 500
Santa Cruz, California

Present: Olivia Madrigal, Carmen Potro, and James Maxwell.
Absent: Dina Hoffman and Margaret Leonard.

Staff present: Ajita Patel, staff to the Commission.

1. Approved minutes of the meeting of September 20, 2012. Motion/Second: Maxwell and Potro.

AYES:	3
NOES:	0
ABSTAIN:	0
ABSENT:	2 (Hoffman and Leonard)

2. Changes or additions to the agenda: None
3. Oral Communications: Mr. Heaney, Chief Steward expressed his desire that the Commission review the matter presented by Mr. Jeffrey Smedberg, Shop Steward-SEIU, regarding the Sheriff's Office employee.

Mr. Smedberg, Shop Steward relayed his concern over delays because he thought the matter would be heard on the evening of November 15, 2012. Ms. Patel, Staff, relayed that the packet was not delivered by Mr. Smedberg in time to be mailed out for the November 15, 2012 meeting which included a holiday. Mailings must comply with the Brown Act requirements. Ms. Patel relayed that she had the packet for delivery and would agendaize the item for the January meeting.

Mr. Smedberg asked the Commissioners to hold a special meeting to consider the material. The Commissioners did not grant the request for a special meeting in December as they found no exigent circumstances to warrant a special meeting and there were existing schedule conflicts.

4. Secretary's report: None.
5. Old Business: None.
6. New Business:
Commissioners considered the request to designate the Health Officer as a non-civil service position. Motion for approval made by Commissioner Potro and second by Commissioner Maxwell.

7. Adopted Delegated Classification Report. Motion/Second: Potro and Maxwell.

AYES: 3

NOES: 0

ABSTAIN: 0

ABSENT: 2 (Hoffman and Leonard)

8. Received and filed correspondence: Correspondence from Chair John Leopold regarding annual reports.

9. Adjournment: 6:25 p.m.

10. Next meeting is scheduled for January 17, 2013 at 5:45 p.m.