

SANTA CRUZ COUNTY  
CIVIL SERVICE COMMISSION  
Minutes for November 17, 2011  
5:50 p.m.  
701 Ocean Street, Room 500  
Santa Cruz, California

Present: Chair James Maxwell, Carmen Potro, Dina Hoffman and Olivia Madrigal. Absent: Margaret Leonard.

Staff present: Laurie Hill, staff to the commission. Michael McDougall, Personnel Director, and Ajita Patel, Deputy Director of Personnel.

1. Approved minutes of the meeting of September 15, 2011. Motion/Second: Potro and Hoffman.  
AYES: 3  
NOES: 0  
ABSTAIN: 1 (Madrigal absent September 15, 2011)  
ABSENT: 1
2. Oral Communications: No public comment.
3. Secretary's report: Written request for continuance in the Weisner case, scheduled for December 7, 2011. County Counsel concurs. Representative asking for two consecutive days. Commissioners to check calendars for January 18 and 19, 2012.
4. New Business: Commission reviewed draft of 2011 Commission Attendance Report. Received calendar of scheduled meetings for 2012. Calendar was sent to all employee representative groups.
5. Adopted Delegated Classification Report. Motion/Second: Hoffman and Potro  
AYES: 4  
NOES: 0  
ABSTAIN: 0  
ABSENT: 1
6. Accepted and filed Provisional Appointment Report for July – September 2011.
7. Received correspondence: Memo from Board regarding 2011 Commission Attendance Report. Commissioner Maxwell submitted certificate of Public Service Ethics Education, dated November 6, 2011.
8. Adjournment: 6:15 p.m.
9. Next meeting is scheduled January 19, 2012.