

**SANTA CRUZ COUNTY
DOMESTIC VIOLENCE COMMISSION**

AGENDA

Meeting Date: April 10, 2002 5:30 p.m.

**Location: First National Bank
655 Main Street
Watsonville, CA 95076**

***PLEASE NOTE CHANGE
IN MEETING PLACE***

1. Call to Order (McGuire)
2. Introductions
3. Additions and Deletions to Agenda
4. Consideration of Approval of Minutes of March 13, 2002 Retreat.
5. Oral Communication from the Community
6. Report from Law Enforcement Committee (Tracy)
7. Report from Task Forces

GOAL:

To Create specific task forces that focus on implementation of Domestic Violence Commission chosen goals.

Milestones:

Procedures completed by April 2002.

Task Forces established as needed consistent with procedures.

Action Plan for First Milestone

TASK	WHO	WHEN	RESOURCES
Complete first Draft of procedures	Melissa, Jennifer	3/1/02	
Adopt final procedures	DVC	5/02	
Implement procedures	DVC	As needed	
Identify activities to be tasked	Individual Commissioner or designee, community	As needed	
Evaluate existing subcommittees			

Person Responsible for Ensuring Implementation:

Melissa Berrengue
 Jennifer Rose

Task Force Members

Mary Simoni
 Lynn Harrison
 Anita Henri
 Ernesto Lopez-Molina

Resources Needed

Meeting Times

3/5/02, 8:00 a.m.
 701 Ocean St.
 Cafeteria

GOAL:

To develop a comprehensive annual report regarding Santa Cruz County Domestic Violence. (Rabow) Reports Enclosed

Milestones:

Compile and Distribute Reports from three other counties to Commissioners by April 2002.

Create Survey of existing agencies to determine what data is collected within Santa Cruz County and present Survey methodology to Commission by August 2002.

Present compilation of Survey results to Commission by October 2002.

Identify (1) agencies from which we want to collect data and (2) contact person

within each agency by January 2003.

Create tool to collect data systematically

Action Plan for First Milestone

TASK	WHO	WHEN	RESOURCE
Get reports from Sacramento, Santa Clara, and San Diego Counties	David R.	3/22/02	
Contact Association of the Courts for national information	David R.		
Copy Reports	Lisa	3/26/02	

Person Responsible for Ensuring Implementation:

Lisa Gifford
Laurie McWhorter

Task Force Members

Kim Austin
Laurie McWhorter
Alan Hiromura
Paula Gammel
Lisa Gifford
Francesca Raphael
David Rabow

Resources Needed

Meeting Times

GOAL:

To Evaluate Domestic Violence Services in Santa Cruz County to Enhance Effectiveness. (Schneider)

Milestones:

Identify service providers April 2002.

Prioritize study group by April 2002.

Assign to Research and Development Group!

Create evaluation tool for first study group by June 2003.

Action Plan for First Milestone

TASK	WHO	WHEN	RESOURCES
Identify service providers	Julie	3/15/02	
Prioritize study groups	Larry, Chuck, Celia, Julie at a meeting	3/19/02	
Create Evaluation Tool for Study Group	Larry, Chuck, Celia, Julie	6/02	Internet, ASR

Person Responsible for Ensuring Implementation:

Julie Schneider

Task Force Members

Larry Biggam
 Chuck Molnar
 Julie Schneider
 Celia Organista

Resources Needed

Meeting Times

3/19/02

8. Distribution of Commission Pamphlets
9. Presentation of Orientation Packet to Commissioners
10. Mentoring of New Commissioners (Henri)
11. Collection of Biographies from Commissioners (E-mail to Jeanne Rodriguez at dat015@co.santa-cruz.ca.us
12. Presentation by Michele Snyder of Women's Crisis Support-Defensa de Mujeres *community action team coordinator*
13. Picture Taking of Commissioners for Biographies prior to Meeting (Allen)
14. Announcements from Commissioners
15. Adjournment/Next Meeting (McGuire)

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DISTRIBUTION:

Christine McGuire
Joann Allen
Melissa Berrengé'
Larry Biggam
Amy Christey
Lisa Gifford
Lynn Harrison
Anita Henri
Alan Hiromura
Loretta Kuechle
Ernesto Lopez-Molina
Laurie McWhorter
Terry Medina

Charles Molnar
Francine Nickell
Dee O'Brien, Ph.D.
Celia Organista
Francesca Raphael
John Rhoads
Mary Simoni
Heidi Simonson
Linda Starn
Judge Sam Stevens
Sheriff Mark Tracy
Marybeth Varcados
Maria Isabel Vargas

Note: For information regarding the Commission's Committees, contact:

Education Sub-Committee - JoAnn Allen - 479-5246

Medical Sub-Committee

Law Enforcement/Court Systems/Victim Relations Sub-Committee - Mark Tracy - 454-2985

Jeanne Rodriguez, Secretary to the Commission, 454-2546.

This meeting will be held in a wheelchair accessible facility. If you need interpreter services contact Jeanne Rodriguez at 454-2546 at least three working days in advance of the meeting. As a courtesy to those persons affected, please attend the meeting smoke and scent free.

Traducciones del inglés al español y del español son disponibles. Por favor hagan arreglos con anticipación con Celia Organista en Defensa de Mujeres por telefono al numero (831) 722-4532.

**SANTA CRUZ COUNTY
DOMESTIC VIOLENCE COMMISSION
Proposal to Develop a Task Force**

DRAFT

Initiated By: _____

Specific Goal of Task Force:

Rationale for need:

Person who will chair the task force and take responsibility for completion of project: _____

Estimated number of people needed: _____

Committed Volunteers: _____

Estimated time to completion: _____