

**SANTA CRUZ COUNTY
DOMESTIC VIOLENCE COMMISSION**

AGENDA

Meeting Date: August 13, 2003 5:30 p.m.

**Location: Santa Cruz Police Department
Community Room
155 Center Street
Santa Cruz, CA 95060**

1. Call to Order
2. Introductions
3. Consideration of Approval of Minutes of June 11, 2003
4. Additions and Deletions to Agenda
5. Oral Communication from the Community
6. October Domestic Violence Awareness Month (Posse House Awards Ceremony, International Women's Day, etc.) (Organista)
7. Fiscal Report (Hiramura)
8. Resource Cards (Appoint Ad Hoc Committee to Update Card Information) (Organista)
9. Reports from Committees
 - a) Evaluation
 - b) Annual Report
 - c) Direct Services Report
10. Announcements from Commissioners

Domestic Violence Commission Agenda
August 13, 2003
Page 2

11. Adjournment/Next Meeting

DISTRIBUTION:

Mark Tracy, Chair
Joann Allen
Kim Austin
Melissa Berrengé
Larry Biggam
Amy Christey
Sonya Drottar
Michelle Finch
Lisa Gifford
Gillian Greensite
Lynn Harrison
Anita Henri
Alan Hiromura
Tom Kelly

Loretta Kuechle
Bob Lee
Dixie Mitchell-Clow
Ernesto Lopez-Molina
Charles Molnar
Francine Nickell
Dee O'Brien, Ph.D.
Celia Organista
Francesca Raphael
Mary Simoni
Heidi Simonson
Linda Starn

Note: For information regarding the Commission's Committees, contact:

Education Sub-Committee - JoAnn Allen - 479-5246

Medical Sub-Committee

Law Enforcement/Court Systems/Victim Relations Sub-Committee - Mark Tracy - 454-2985

Jeanne Rodriguez, Secretary to the Commission, 454-2546.

This meeting will be held in a wheelchair accessible facility. If you need interpreter services contact Jeanne Rodriguez at 454-2546 at least three working days in advance of the meeting. As a courtesy to those persons affected, please attend the meeting smoke and scent free.

Traducciones del inglés al español y del español son disponibles. Por favor hagan arreglos con anticipación con Celia Organista en Defensa de Mujeres por telefono al numero (831) 722-4532.

Domestic Violence Commission
Research and Development/Annual Report Committee

Template for Annual Report

1. Cover letter from Chair of DV Commission
 - a. Opening statement about the annual report
 - b. Background of the DV Commission
 - c. Goals/Mission of the DV Commission
 - d. People who developed the report
 - e. Thank you to contributing agencies

2. Sections to be divided up in the following order: It will follow the format of what happens with a DV incident.
 - a. Initial services – data from victim advocates and victim assistance.
 - b. Law enforcement and reporting agencies (medical) – data from law enforcement agencies and the Health Department.
 - c. Child witness – data from What Works and CPS.
 - d. Prosecution- data from DA and victim services.
 - e. Convictions- data from Courts (civil and criminal).
 - f. Post conviction – data from batterers groups and Probation.
 - g. Summary – should include the difference in numbers and what they mean
 - h. Last page with acknowledgments to all agencies that provided data and reference information and to how to contact them.

3. All sections will answer the following questions:
 - a. Description of the services that are provided.
 - b. Statistics collected for the year. (For LEAs - rate/1000)?
 - c. Interpretation of the statistics or questions that are raised by the statistics