

**SANTA CRUZ COUNTY
DOMESTIC VIOLENCE COMMISSION**

AGENDA

Meeting Date: March 13, 2002 5:30 p.m.

**Location: Santa Cruz Police Department
Community Room
155 Center Street
Santa Cruz, CA 95060**

1. Call to Order (Chair)
2. Introductions
3. Additions and Deletions to Agenda
4. Consideration of Approval of Minutes of January 9, 2002 and February 22, 2002 Retreat.
5. Oral Communication from the Community
6. Executive Committee Report (McGuire)
 - a) Including recommendation to approve revised "greeting"/informational pamphlet (see attached).
 - b) Recommendation to approve orientation packet to consist of ordinance, bylaws, mission statement, D.V. pamphlet, calendar of meeting dates, membership list, retreat final report, commissioner's biography, minutes of meeting regarding Brown act and financial requests.
 - c) Recommendation to approve ^{250 word} one page biography with photo to be prepared by each Commissioners.
7. Report regarding recommended versions to law enforcement protocol. (Tracy)
by next mtg
8. Update on Retreat

GOAL:

To Create specific task forces that focus on implementation of Domestic Violence Commission chosen goals.

Milestones:

Procedures completed by April 2002.

Task Forces established as needed consistent with procedures.

Action Plan for First Milestone

| TASK | WHO | WHEN | RESOURCES |
|------------------------------------|---|-----------|-----------|
| Complete first Draft of procedures | Melissa, Jennifer | 3/1/02 | |
| Adopt final procedures | DVC | 5/02 | |
| Implement procedures | DVC | As needed | |
| Identify activities to be tasked | Individual Commissioner or designee, community | As needed | |
| Evaluate existing subcommittees | | | |

Person Responsible for Ensuring Implementation:

Melissa Berrengé
Jennifer Rose

Task Force Members

Mary Simoni
Lynn Harrison
Anita Henri
Ernesto Lopez-Molina

Resources Needed

Meeting Times

3/5/02, 8:00 a.m.
701 Ocean St.
Cafeteria

GOAL:

To develop a comprehensive annual report regarding Santa Cruz County Domestic Violence.

Milestones:

Compile and Distribute Reports from three other counties to Commissioners by April 2002.

Create Survey of existing agencies to determine what data is collected within Santa Cruz County and present Survey methodology to Commission by August 2002.

Present compilation of Survey results to Commission by October 2002.

Identify (1) agencies from which we want to collect data and (2) contact person within each agency by January 2003.

Create tool to collect data systematically

Action Plan for First Milestone

| TASK | WHO | WHEN | RESOURCE |
|--|----------|---------|----------|
| Get reports from Sacramento, Santa Clara, and San Diego Counties | David R. | 3/22/02 | |
| Contact Association of the Courts for national information | David R. | | |
| Copy Reports | Lisa | 3/26/02 | |

Person Responsible for Ensuring Implementation:

Lisa Gifford
 Laurie McWhorter

Task Force Members

Kim Austin
 Laurie McWhorter
 Alan Hiromura
 Paula Gammel
 Lisa Gifford
 Francesca Raphael

Resources Needed

Meeting Times

GOAL:

To Evaluate Domestic Violence Services in Santa Cruz County to Enhance

Effectiveness.

Milestones:

Identify service providers April 2002.

Prioritize study group by April 2002.

Assign to Research and Development Group!

Create evaluation tool for first study group by June 2003.

Action Plan for First Milestone

| TASK | WHO | WHEN | RESOURCES |
|--|--|-------------|------------------|
| Identify service providers | Julie | 3/15/02 | |
| Prioritize study groups | Larry, Chuck, Celia, Julie at a meeting | 3/19/02 | |
| Create Evaluation Tool for Study Group | Larry, Chuck, Celia, Julie | 6/02 | Internet, ASR |

Person Responsible for Ensuring Implementation:

Julie Schneider

Task Force Members

Larry Biggam
Chuck Molnar
Julie Schneider
Celia Organista

Resources Needed

Meeting Times

3/19/02

9. Announcements from Commissioners

10. Adjournment/Next Meeting (McGuire)

DISTRIBUTION:

Christine McGuire
Joann Allen
Steve Belcher

Melissa Berrengé
Larry Biggam
Jane Brune

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Amy Christey

Lisa Gifford

Evelyn Hall

Lynn Harrison

Anita Henri

Alan Hiromura

Loretta Kuechle

Ernesto Lopez-Molina

Laurie McWhorter

Francine Nickell

Dee O'Brien, Ph.D.

Celia Organista

Francesca Raphael

John Rhoads

Barbara Schaller

Mary Simoni

Heidi Simonson

Linda Starn

Judge Sam Stevens

Sheriff Mark Tracy

Maria Isabel Vargas

Note: For information regarding the Commission's Committees, contact:

Education Sub-Committee - JoAnn Allen - 479-5246

Medical Sub-Committee

Law Enforcement/Court Systems/Victim Relations Sub-Committee - Mark Tracy - 454-2985

Jeanne Rodriguez, Secretary to the Commission, 454-2546.

This meeting will be held in a wheelchair accessible facility. If you need interpreter services contact Jeanne Rodriguez at 454-2546 at least three working days in advance of the meeting. As a courtesy to those persons affected, please attend the meeting smoke and scent free.

Traducciones del inglés al español y del español son disponibles. Por favor hagan arreglos con anticipación con Celia Organista en Defensa de Mujeres por telefono al numero (831) 722-4532.