



Santa Cruz County Mobile and Manufactured Home Commission

701 Ocean Street, Fifth Floor, Room 510, Santa Cruz, CA 95060

P: (831) 454-2772 F: (831) 454-2411 TTY/TDD: 711

commissions@santacruzcountyca.gov

www.sccmmhc.org

MOBILE AND MANUFACTURED HOME COMMISSION MEETING MINUTES

DATE: November 16, 2023
LOCATION: United Way Community Room, (4450 Capitola Road, Ste 106, Santa Cruz, CA 95010)
PRESENT: Jean Brocklebank (*1st District*), Henry Cleveland (*Chair - 2nd District*), Candi Walker (*3rd District*), Richard Valdez (*4th District*), Rick Halterman (*5th District*), Charlene Garza (*Vice Chair - WMA*)
EXCUSED: None
ABSENT: Carol Lerno (*GSMOL*)
STAFF: Kaite McGrew (*Commissions Manager*)
GUESTS: Shane McKeithen (*1st District Analyst*), Andrew Kimura (*Deputy Agricultural Commissioner/Sealer*) and 10 members of the public attended.

1. Call to Order/Roll Call/Agenda Review
Meeting convened at 9:30 AM. Agenda revised to place the presentation first.
2. New Business/Action Items:
 - 2.1. Overview of Weights and Measures and MHPs Commission
Kimura provided an overview of Weights and Measures equipment that could be found in mobile home parks and provided insight into how utilities are measured and charged.
3. Approve *September 21, 2023 Meeting Minutes*
Motion to approve September 21, 2023 Meeting Minutes as written.
Motion/Second: Brocklebank/Halterman
Motion passed unanimously.
4. Public Comment:
4 members of the public provided public comment.

Walker arrived.
5. County Supervisor Report
McKeithen provided an update on several issues impacting mobile home residents, including financial issues at Alimur (a resident-owned park), erosion issues at Old Mill MHP that could result in relocation of the park, public works maintenance efforts along Soquel Creek, submission of the housing element to the state, including Policy H-2.1 Preservation of Mobile Home Parks. The County will continue to implement state and local codes supporting affordable housing in Santa Cruz County.
6. Commissioner Reports
 - 6.1. District One (Brocklebank)
Brocklebank reported on a variety of matters related to several issues 4 MHPs including Old Mill MHP, Blue and Gold MHP, Pinto Lake Estates and Castle. County Code 2.38 has been amended

including adding term limits for officers. The MMHC website can be translated using Google translate. Brocklebank would like to add the topic of “Timing of Special Rent Adjustments and General Rent Adjustments” to the next agenda.

- 6.2. District Three (Walker): Walker reported that residents in her park have asked the owners to make ADA-accessibility adjustments to park elements that include the Coastal Trail which is open to the public.
- 6.3. District Four (Valdez):
Valdez reported that the issue related to garbage can sizes is progressing and may be resolved in 2024. Brocklebank provided additional information about GreenWaste services.
- 6.4. District Five (Halterman)
Halterman reported that MRLPP program sunset has been extended for three years and the severity of cases requirement will be eliminated in January. The program has a lot of reserves.
- 6.5. Golden State Manufactured Homeowners League (Lerno): No Report
- 6.6. Western Manufactured Housing Communities (Garza): No Report
- 6.7. District Two (Cleveland)
Cleveland reported that the Jan Beautz Award was presented posthumously to John Hakin’s widow. Mr. Hakin was instrumental in leading the effort to re-establish rent control for MHPs in the City of Capitola. Supervisor Friend presented a certificate of recognition as well. Cleveland read an acceptance speech from his surviving spouse.
7. Central Coast Resident-Owned Parks Report:
Cleveland reported that Matthew Weis (*HCD Inspection Unit Director*) spoke to the group recently about trends in MHP housing and provided additional detail about the HCD’s subject matter jurisdiction and permitting requirements, specifically water heaters.
8. Legislative Report: No Report
9. County Counsel Report: Not Present
10. Staff Report: No Report
11. Correspondence: None
12. Adjournment
Meeting adjourned at 10:56 AM.

Submitted by: Kaite McGrew, *Commissions Manager*