



Santa Cruz County Mobile and Manufactured Home Commission

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MOBILE AND MANUFACTURED HOME COMMISSION MEETING MINUTES

DATE: January 19, 2023
LOCATION: Meeting held remotely
PRESENT: Jean Brocklebank (*Vice Chair - 1st District*), Henry Cleveland (*Chair - 2nd District*), David Allenbaugh (*3rd District*), Richard Valdez (*4th District*), Rick Halterman (*5th District*),
EXCUSED: Carol Lerno (*GSMOL*), Charlene Garza (*WMA*)
ABSENT: None
STAFF: Kaite McGrew (*Commissions Manager*)
GUESTS: Shane McKeithan (*1st District Supervisor's Analyst*) and 14 members of the public attended.

1. Call to Order/Roll Call/Agenda Review
Meeting was convened at 9:31 AM.
2. Approve November 17, 2022 Meeting Minutes
Motion to approve November 17, 2022 minutes as written.
Motion/Second: Brocklebank/Halterman
Motion passed unanimously.
3. Approve January 3, 2023 Special Meeting Minutes
Motion to approve January 3, 2023 minutes as written.
Motion/Second: Brocklebank/Halterman
Motion passed unanimously.
4. Public Comment: 3 members of the public provided public comment.

Valdez arrived.
5. New Business/Action Items:
 - 5.1. Review Commission Website
Brocklebank suggested updates to the Commission's website. Commissioners and members of the public are encouraged to submit suggested updates by email.
6. County Supervisor Report
McKeithan provided an update on County flood recovery efforts including placement of dumpsters, deployment of County volunteers to assist with cleanup, and assistance with application for available resources. The Old Mill MHP has formed a residents' association, and County Counsel is preparing correspondence to the park's property management company to clarify elements of the local MHP ordinance and encourage them to apply for FEMA assistance. Next steps will include mold inspections and working with local agencies and community stakeholders to develop early warning strategies and prepare for possible future flooding events.

7. Commissioner Reports

7.1. District One (Brocklebank)

Brocklebank provided an update on flood recovery efforts in Old Mill Estates MHP and additional resources available.

7.2. District Three (Allenbaugh)

Allenbaugh reported minor drainage issues resulting from flooding in De Anza MHP.

7.3. District Four (Valdez)

Valdez reported minor flooding.

7.4. District Five (Halterman)

Halterman encouraged the Commission to consider further amendments to the Board's recent amendments to SCCC Chapter 13.32 requiring that experts contracted to review special rent adjustment petitions be certified public accountants. Commission will consider making an additional recommendation.

7.5. Golden State Manufactured Homeowners League (Lerno): No Report

7.6. Western Manufactured Housing Communities (Garza): No Report

7.7. District Two (Cleveland)

Cleveland reported no flooding in District 2 MHPs. He is working with HCD representatives to host a virtual meeting in February to educate the public and encourage resident participation in the Mobilehome Residency Law Protection Program (MRLPP). The program is scheduled to sunset unless substantial participation occurs. Additional information will be provided to the Commission's email notification list.

8. Central Coast Resident-Owned Parks Report

Cleveland reported that the next scheduled meeting on February 4th will feature a guest speaker on Community Emergency Resource Training (CERT) program training. Cleveland provided a brief overview of the issues involved with solar power installations in MHPs.

9. Legislative Report

Halterman reported that February 17 is the deadline for new legislation. Halterman is no longer on GSMOL's Legislative Committee, but he will continue to provide updates on legislative priorities impacting mobile home residents in California.

10. County Counsel Report: None

11. Staff Report: No Report

12. Correspondence:

Commission discussed potential correspondence procedures going forward. Staff will forward unresolved written correspondence to the Commission via email between meetings.

13. Adjournment

Meeting was adjourned at 10:54 AM.

Submitted by: Kaite McGrew, *Commissions Manager*