



Santa Cruz County Mobile and Manufactured Home Commission

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MOBILE AND MANUFACTURED HOME COMMISSION MEETING MINUTES

DATE: March 16, 2023
LOCATION: Sheriff's Office Community Room, (5200 Soquel Avenue, Santa Cruz, CA 95062)
PRESENT: Jean Brocklebank (*Vice Chair - 1st District*), Henry Cleveland (*Chair - 2nd District*), David Allenbaugh (*3rd District*), Richard Valdez (*4th District*), Rick Halterman (*5th District*), Carol Lerno (*GSMOL*)
EXCUSED: Charlene Garza (*WMA*)
ABSENT: None
STAFF: Kaite McGrew (*Commissions Manager*)
GUESTS: Shane McKeithan (*1st District Supervisor's Analyst*) and 3 members of the public attended.

1. Call to Order/Roll Call/Agenda Review
Meeting convened at 9:30 AM.
2. Approve January 19, 2023 Meeting Minutes
Motion to approve the January 19, 2023 meeting minutes as written.
Motion/Second: Brocklebank/Halterman
Motion passed unanimously.
3. Public Comment: 1 member of the public provided public comment.
4. New Business/Action Items:
 - 4.1. Consider Letter Regarding Amendment to SCCC Chapter 13.32.060(B)(4)(a)
Letter amended to include additional clarifying language regarding Dr. Barr's expertise.
Motion to approve advocacy letter as amended.
Motion/Second: Brocklebank/Halterman
Motion passed unanimously.
 - 4.2. Consider GSMOL Supported Legislation
Motion to send letters in support of AB-318 to both the State Legislature and the Board of Supervisors.
Motion/Second: Halterman/Lerno
Aye: Cleveland, Allenbaugh, Valdez, Halterman, Lerno
Abstain: Brocklebank
Motion passed.

Motion to send letters in support of AB-604 to both the State Legislature and the Board of Supervisors.

Motion/Second: Halterman/Lerno

Aye: Cleveland, Allenbaugh, Valdez, Halterman, Lerno

Abstain: Brocklebank

Motion passed.

Motion to send letters in support of AB-1035 to both the State Legislature and the Board of Supervisors.

Motion/Second: Halterman/Lerno

Aye: Cleveland, Allenbaugh, Valdez, Halterman, Lerno

Nay: Brocklebank

Motion passed.

5. County Supervisor Report

McKeithan provided an update on County flooding impacts and recovery efforts after eleven atmospheric river events in the last eight weeks and shared information about available resources. Supervisor Koenig and his staff are working with Old Mills MHP to determine financial responsibility for recovery efforts in the park. Supervisor Koenig has been in Sacramento advocating for additional disaster relief funding as well as advocating for additional public transit funding with other representatives from the Central Coast Coalition.

6. Commissioner Reports

6.1. District One (Brocklebank)

Brocklebank reported on a variety of matters related to four MHPs since the last meeting including Bell Harbor MHP, Rodeo Mobile Estates MHP, Soquel Gardens MHP, and Shoreline MHP.

6.2. District Three (Allenbaugh)

Allenbaugh reported on a variety of matters in De Anza MHP including resolution of a drainage issue and clarification of a recent rent increase.

6.3. District Four (Valdez)

Valdez reported working with both Meadows Manor and Rancho Cerritos MHPs to form homeowners associations and Rancho Cerritos is under new management. Valdez is promoting GSMOL membership in both parks.

6.4. District Five (Halterman)

Halterman provided an update on an MRLPP utilization data report available on the HCD website and encouraged MHP residents to submit any complaints related to water bill readiness to serve charges to the program. Cleveland stated that a significant percentage of complaints have been dismissed for not being "serious" enough.

6.5. Golden State Manufactured Homeowners League (Lerno):

Lerno reported her ongoing support for GSMOL's recent legislative report.

6.6. Western Manufactured Housing Communities (Garza): No Report

6.7. District Two (Cleveland)

Cleveland reported on a variety of matters including two Pinto Lakes mobile homes tagged for unoccupancy as a result of recent storms, the upcoming HCD inspection of Town & Country MHP which is the only park in Santa Cruz County that is scheduled for inspection. Factors that may influence whether a park is selected for inspection could include the length of time since the last inspection, the volume of complains, and the volume (or lack thereof) of home modification permit requests, the recent publication of the 2023 MRLA, and an upcoming GSMOL virtual event.

7. Central Coast Resident-Owned Parks Report:

Cleveland reported that the same vendor that provided CERT training for the Resident-Owned Parks group is also available to provide training at investor-owned parks and shared contact information.

8. Legislative Report: No Report

9. County Counsel Report: No Report

10. Staff Report:

Staff reported on County Disaster Service Worker deployment and shared information about the County being in the process of standardizing County Commission procedures, including a requirement for all Commissioners to swear an oath. Oaths will be administered during an upcoming meeting. Additional resources are being developed. The May meeting may be located at an alternate venue or held on an alternate date. Members of the public are encouraged to watch their email notifications for current information .

11. Correspondence:

Commission reviewed flier promoting an informational virtual event on the MRLPP hosted by GSMOL on March 18.

12. Adjournment

Meeting adjourned at 10:54 AM.

Submitted by: Kaite McGrew, *Commissions Manager*