

## EMPLOYEE CHECKLIST FOR BENEFITS ONLY IN-PROCESSING

Please complete and bring the following documents with you to your benefits in-processing appointment:

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**PER1042A/B/C** CalPERS Retirement Check List

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**CalPERS-1187** CalPERS Reciprocal Self-Certification Form

Your bank and tax information will remain unchanged for this transition. If you would like to update your bank or tax information, you may contact your departmental personnel liaison to obtain the following forms: W-4, DE-4, Automatic Payroll Deposit Authorization Form.