

112 - Agenda Packet Distribution List

The Clerk of the Board will distribute email notices when the agenda packet has been published as follows:

- Board of Supervisors
- Analysts to Board of Supervisors
- Chief of Staff to the Board of Supervisors

- County Administrative Office
- County Auditor-Controller-Treasurer-Tax Collector
- County Counsel
- Planning
- Public Works
- Parks
- Press
- Community Television
- Santa Cruz Public Library
- eCitizen subscribers

And hard copies as applicable:

- Public Review Copy at Counter
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- Any Paid Subscribers

The Board agenda and action summary minutes will be sent or made available, without charge, to each local newspaper, radio station, TV station or other media so requesting. The Clerk of the Board will review this process on an annual basis and make recommendations as necessary.

Should a hard copy be necessary, private individuals and firms shall pay the full cost of copying and mailing the agenda and action summary minutes, or the agenda packet, agenda, and action summary minutes.

[<< Return to Title V section of Procedures Manual](#)

<http://sccintranet/Portals/0/PolandProc/ProceduresManual/PM5112.pdf>