

PERSONNEL REGULATIONS AND REFERENCES OF SANTA CRUZ COUNTY

SECTION 140

COMPUTATION OF PROBATION

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SECTION 140

COMPUTATION OF PROBATION

The probation period for full-time and part-time employees shall be based upon the completion of hours of service equivalent to six, nine or twelve months depending on which period of probation has been designated for a class.

- A. Probation Period = Full-Time Employees. For employees in full-time positions, the probation period shall mean completion of:
 - 1. 1040 hours of service for a class designated to have a six-month probation period; or
 - 2. 1560 hours of service for a class designated to have a nine-month probation period; or
 - 3. 2080 hours of service for a class designated to have a twelve-month probation period.

- B. Probation Period = Part-Time Employees. For employees in part-time positions, the probation period shall mean completion of:
 - 1. Six months shall be determined by multiplying the authorized weekly number of hours by 26; and
 - 2. Nine months shall be determined by multiplying the authorized weekly number of hours by 39; and
 - 3. One year shall be determined by multiplying the authorized weekly number of hours by 52.

(Res. 247-76, 5/15/76; Res. 376-77, 6/24/77; Res. 10-14, 1/28/14)

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