



County of Santa Cruz

DEPARTMENT OF COMMUNITY DEVELOPMENT AND INFRASTRUCTURE

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Planning (831) 454-2580 Public Works (831) 454-2160

October 1, 2024

Agenda Date: October 17, 2024

Agricultural Policy Advisory Commission
Aptos Village County Park Meeting Room
100 Aptos Creek Rd
Aptos, CA

Subject: Consider proposed 2025 Agricultural Policy Advisory Commission public hearing schedule and meeting room locations and provide a recommendation to the Community Development and Infrastructure Department.

RECOMMENDED ACTIONS:

- 1) Consider the 2025 APAC public hearing schedule and meeting location alternatives (Exhibit A); and
- 2) Recommend a 2025 APAC public hearing schedule and meeting location to the Community Development and Infrastructure Department.

Executive Summary

As requested by the Agricultural Policy Advisory Commission on August 15, 2025, this item has been provided so that your Commission may consider two potential meeting locations for 2025, including the current location at the Aptos Village Park meeting room and prospective meeting room at the recently completed County Westridge Facility, located at 500 Westridge Drive, Watsonville, currently providing office space for the Agricultural Commissioner's Office. Exhibit A provides both location options, including the available meeting dates for the 2025 APAC hearings, noting differences in booking availability and room limitations beyond staff's control.

As you are aware, public hearings are usually scheduled for the third Thursday bi-monthly for each location, except as noted. The Westridge location provides all usual bi-monthly meeting dates with exception that the Clerk of the Board has priority booking and the room may be determined to unavailable once the Clerk of the Board establishes its 2025 meeting schedule. However, this is unlikely given that Thursday has not been a popular date for County functions in the past. The Calendar should be set within the next month or so. In addition, additional technical work required to provide wireless services has not been completed and may potentially disrupt room availability without notice. However, this would be a short duration project and result in a last-minute cancellation of a single meeting. On the other hand, the Aptos Village location has limited availability for the months of May, June and July.

Both locations are potentially feasible and have been tentatively booked. The APAC Public meeting trend these past few years has typically required three to four meetings a year at most. Notwithstanding, the Aptos Park location is the more reliable venue despite interruption in availability during the summer months.

Sincerely,

Sheila McDaniel

Sheila McDaniel
Secretary to the Agricultural Policy Advisory Commission

A. 2025 APAC Public Hearing Schedule and Meeting Location Alternatives

2025 APAC PUBLIC MEETING LOCATION AND SCHEDULE OPTIONS

Aptos Village Parking Meeting Room

Feb 20th

April 17th

3 MONTH BREAK (no room availability)

August 21st

Sept 18th

October 16th

Dec 18th

Westridge Meeting Room (caveats – room cancellation subject to COB 2025 calendar priority and tech upgrades TBD)

Feb 20th

April 17th

June 19th

August 21st

October 16th

Dec 18th