



# County of Santa Cruz

## Department of Community Development and Infrastructure

701 Ocean Street, Fourth Floor, Santa Cruz, CA 95060

Planning (831) 454-2580 Public Works (831) 454-2160

<https://cdi.santacruzcountyca.gov/>

KEN KIMES, Chairperson  
ELLEN RINDE, Vice Chairperson  
DAVID SANFORD, Executive Secretary

### MINUTES OF REGULAR MEETING

**October 17, 2024**

**1:30 PM**

Aptos Village County Park Meeting Room  
100 Aptos Creek Road  
Aptos, California

Present: Ken Kimes, Bruce Dau, Mike Manfre, Ellen Rinde, Jerold O'Brien

Absent: None

Others: Sheila McDaniel, Michael Lam, Walter Mayeda, Valerie Hart, Jorge Hernandez

1. The meeting was called to order at 1:33 p.m.

2. Approval of Minutes and Modifications

(a) Additions/Corrections to Agenda: Correction made to item 8

(b) Approval of APAC Minutes, dated 8/15/2024

ACTION: Approve with correction that Commissioner O'Brien visited properties, not Manfre in minutes of "Declaration of Ex Parte Communications"

MOTION/SECONDED: Dau/Manfre

AYES: Dau, Rinde, O'Brien, Manfre, Kimes

NOES: None

ABSTAIN: None

ABSENT: None

(c) APAC Correspondence: None

3. Declaration of Ex Parte Communications: Jerold O'Brien and Mike Manfre visited 238 Casserly Road. O'Brien spoke to someone on the agricultural land who stated they were part of the family farming the land.
4. Oral Communication: None
5. APAC Commissioner Presentations: None
6. Updates from the Agricultural Commissioner's Office: The 2023 Santa Cruz County Crop Report has been released. We are currently in soil fumigation season. Export season is winding down. Invasive shot hole borer has been detected in Felton.
7. Updates from the Staff Planner: The next scheduled meeting is in November.

8. **231538**                                      **238 Casserly Road, Watsonville, 95076**                                      **APN: 110-011-38**

**PROJECT DESCRIPTION:** Proposal to reduce the required Agricultural Buffer Setback from 200' to 30' along the western property line, and from 200' to 40' along the northern property line, to allow construction of a single-family dwelling and an accessory dwelling unit. Requires an Agricultural Buffer Setback Reduction Determination.

**LOCATION:** Property is located on the northern side of Casserly Road (238 Casserly Road), approximately 600 feet west of the intersection of Casserly Road and Webb Road in Watsonville.

**PROJECT STAFF:** Michael Lam, 454-3371  
**EMAIL:** Maichael.Lam@santacruzcountyca.gov

O'Brian stated that the grower he spoke to was concerned that they would lose the ability to farm the agricultural land. The owner, Jorge Hernandez, stated that the land would continue to be farmed.

**ACTION:** **Approve staff recommendation for project 231264.**

**MOTION/SECONDED:** Dau/Rinde  
**AYES:** Dau, Rinde, Manfre, O'Brien, Kimes  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

## 9. Agricultural Policy Advisory Commission Bylaws Update

*Item Continued from August 15, 2024*

**PROJECT DESCRIPTION:** Consider proposed Agricultural Policy Commission Bylaws and provide a recommendation to the Board of Supervisors.

**PROJECT STAFF:** Sheila McDaniel, (831) 454-2255  
**EMAIL:** Sheila.McDaniel@Santacruzcountyca.gov

County council has updated the legal bylaws for APAC. Rosenberg Rules of Order are to be followed, changed from Strausburg Rules of Order.

**ACTION: Approve bylaws as recommended.**

MOTION/SECONDED: O'Brien/Manfre

AYES: Dau, Rinde, Manfre, O'Brien, Kimes

NOES: None

ABSTAIN: None

ABSENT: None

#### **10. 2025 Agricultural Policy Advisory Commission Public Hearing Location**

**PROJECT DESCRIPTION:** Consider the 2025 Agricultural Policy Advisory Commission public hearing location and provide a recommendation to the Community Development and Infrastructure Department.

**PROJECT STAFF:** Sheila McDaniel, (831) 454-2255

**EMAIL:** Sheila.McDaniel@Santacruzcountyca.gov

**ACTION: Approve to continue meetings at Aptos Village location for scheduled meetings except for the June meeting, which will take place at 500 Westridge Drive**

MOTION/SECONDED: Dau/O'Brien

AYES: Dau, Rinde, Manfre, O'Brien, Kimes

NOES: None

ABSTAIN: None

ABSENT: None

The meeting was adjourned at 2:48 P.M.