



COUNTY OF SANTA CRUZ

HISTORIC RESOURCES COMMISSION PLANNING DEPARTMENT

701 OCEAN STREET, 4TH FLOOR, SANTA CRUZ, CA 95060
(831) 454-2580 FAX: (831) 454-2131 TDD: (831) 454-2123
TOM BURNS, DIRECTOR

HISTORIC RESOURCES COMMISSION DRAFT MINUTES

Wednesday, April 14, 2004
4:30 p.m.
REGULAR MEETING

Planning Department Large Conference Room
County Building, 4th Floor
Santa Cruz CA 95060

1. CALL TO ORDER/ROLL CALL

Chairperson Manning called the meeting to order at 4:44 p.m.

Commissioners Present: Borg, Fisher, Kennedy, Low and Chairperson Manning.

Commissioners Absent: None

Staff Present: Guiney, Planning Director Burns

Members of the Public Present: None

2. AGENDA APPROVAL OR MODIFICATION

Agenda was approved as written.

3. APPROVAL OF MINUTES

There were no minutes.

4. PUBLIC COMMUNICATIONS

There were no public communications

5. CONSENT AGENDA

A. Application 04-0122, Proposal to reconstruct a two-story barn and a water tower resembling those destroyed in the 1989 Loma Prieta Earthquake, on site with the Sears House & Ranch historic resource. Application for same project previously approved by the Historic Resources Commission; no changes proposed. *Commissioner Fisher moved to accept the application and approve the proposal as previously approved. Commissioner Kennedy seconded. The motion carried 5-0.*

6. NEW BUSINESS

There was no new business.

7. OLD BUSINESS

A. **Live Oak Historic Resources Inventory Update (Discussion)** Staff gave a brief overview of the training provided by CIRCA on April 3. Commissioner Fisher discussed the item in general and her participation to date, including speaking to the Live Oak Grange about

- B. historic resources and what designation as a historic resource meant.
- C. **1994-95 review of properties designated h i 6 (Discussion)** There was no discussion of this item.
- D. **OHP grant (Discussion)** Planning Director Bums spoke to the Commission about the focus of the work under the grant. He stated his belief that working on the current review process to establish a system similar to other technical review processes would serve the Commission and the County better than attempting to establish a demolition by neglect ordinance, which would be difficult to enforce. There was general discussion of contracting with a consulting historian/architect to help determine the necessity of an historic survey and evaluation for a particular property and to review surveys and evaluations for individual properties. There was also discussion of the incentives portion of the grant work, including parking standards, setbacks, height, etc. Regarding demolition by neglect, several Commissioners expressed reservations about adding language to the ordinance that could be difficult to enforce and could be characterized as a disincentive. Director Bums said he thought the incentive concept was good, that perhaps some fine tuning was needed on the draft language, and suggested that the Commission focus on the incentives under this grant and work on upgrading the review process next year. Mer Director Burns left to attend another meeting, there was general discussion about the work under the grant. *Commissioner Kennedy moved to delete the demolition by neglect section from the current draft language. Commissioner Borg seconded. Under discussion, Commissioner Fisher said she wanted to review the incentive language as drafted by staff. The motion carried 4-1 with Commissioner Low dissenting. Commissioner Fisher then moved to have the grant work subcommittee review the draft incentive language and make recommendations to staff. Commissioner Low seconded. The motion carried 5-0.*
- E. **Aptos Village Plan Design Guidelines (Discussion)** Staff briefed the Commission on changes being made, including more detailed and specific design guidelines.

8. **COMMISSIONER PRESENTATIONS**

There were none.

9. **WRITTEN COMMUNICATIONS**

There were none.

10. **ADJOURNMENT**

Chair Manning adjourned the meeting at 6:18.



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ALVIN JAMES, DIRECTOR

HISTORIC RESOURCES COMMISSION DRAFT MINUTES

Wednesday, March 10, 2004

4:30 p.m.

REGULAR MEETING

Planning Department Large Conference Room

County Building, 4th Floor

Santa Cruz CA 95060

1. CALL TO ORDER/ROLL CALL

Only three Commissioners were present; both the Chair and the Vice-Chair were absent. Pursuant to the Commission bylaws, the members present elected Commissioner Fisher Chairperson pro tem. Chairperson pro tem Fisher called the meeting to order at 4:38 p.m.

Commissioners Present: Borg, Kennedy, and Chairperson pro tem Fisher.

Commissioners Absent: Low (excused) and Manning (excused)

Staff Present: Guiney

Members of the Public Present: George Majors, Elizabeth Schilling

2. AGENDA APPROVAL OR MODIFICATION

The agenda was modified to add a discussion of the California Preservation Foundation conference and a discussion of the Blue Plaque program under item 7, Commissioner Presentations.

3. APPROVAL OF MINUTES

The October minutes and the February could not be considered because there was not a quorum present of those Commissioners at those meetings. Consideration of those minutes was continued until the April meeting. *Commissioner Kennedy moved approval of the December minutes and Commissioner Borg seconded. The motion passed 3-0. Commissioner Borg moved approval of the January minutes and Commissioner Kennedy seconded. The motion passed 3-0.*

4. PUBLIC COMMUNICATIONS

There were no public communications

5. NEW BUSINESS

A. Review of application **04-0069**, old Foresters Hall site, 450 Highway One, Davenport, APN **058-082-08**

There was no quorum so no action could be taken on this item. Chairperson pro tem Fisher had to recuse herself, as she ~~was~~ the architect for the project. There was a brief presentation of the item and a short discussion. Architect Fisher explained that time was of the essence and asked if staff could contact each of the absent Commissioners and ask for their opinions. Staff suggested a conference call among all Commissioners and it was agreed that staff would schedule a conference call on this item.

B. Live Oak Preservation Week

Elizabeth Schilling of the Live Oak Family Resource Center spoke to the Commission about the historical interests of several Live Oak community organizations and several events that the Live Oak History Project has tentatively scheduled for the month of May. The Commission requested staff to enquire into the ability of the Commission to be one of the collaborators with community groups in support of the Live Oak History Project events. There was a discussion of the date for volunteer training to be conducted by the Live Oak historic inventory update consultant. Saturday, April 3, 2004 from 9 a.m. to 1 p.m. at the Live Oak Family Resource Center with about 8 trainees was agreed upon.

6. OLD BUSINESS**A. Aptos Village Plan (Discussion)**

Staff presented Commissioners with some draft design guidelines and requested that they review the information for discussion at the April meeting. Chairperson pro tem Fisher request staff to mail the information to the absent Commissioners.

B. OHP grant for Incentives and Demolition-by-Neglect ordinance sections

Brief " " status and reporting deadlines.

C. Updating and correcting DPR 523 forms with no change to rating

Staff did not believe that this kind of action required any Board of Supervisors action, but would ask for County Counsel's opinion.

7. COMMISSIONER PRESENTATIONS**A. California Preservation Foundation Conference**

General discussion. Commissioners Kennedy and Borg requested that their registration forms be submitted now and other Commissioner forms be submitted as they are received.

B. Blue Plaque program

Commissioner Kennedy discussed the resurrection of this program under the auspices of the Museum of Art and History. The City of Santa Cruz was providing seed money to get the program started. Honorary plaques would be funded by the Museum of Art and History. Others would be charged \$200.00 for a plaque. Properties requesting plaques would have to be on an official historic inventory or provide information about the historic significance of the property.

8. WRITTEN COMMUNICATIONS

There were none.

9. ADJOURNMENT

Chairperson pro tem Fisher adjourned the meeting at 6:06 p.m.

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ALVIN JAMES, DIRECTOR

HISTORIC RESOURCES COMMISSION **DRAFT** MINUTES

Wednesday, February 11, 2004
4:30 p.m.
REGULAR MEETING

Veterans Memorial Hall
846 Front Street
Second Floor, Room 22
Santa Cruz CA 95060

1. CALL TO ORDER/ROLL CALL

Chair Manning called the meeting to order at 4:40 p.m.

Commissioners Present: Borg, Fisher, and Manning

Commissioners Absent: Kennedy (excused), Low (unexcused)

Staff Present: Guiney

Members of the Public Present: Peter Vallejo McGettigan, Jennifer Kersten, Dale Kersten, Christoph Cox, Barry Samuel, Bob Olsen, Don Lauritson, Sheila McElroy

2. AGENDA APPROVAL OR MODIFICATION

The agenda ~~was~~ modified to move item 7.A, Veterans Hall, to 5.B.

3. APPROVAL OF MINUTES

There were ~~no~~ minutes to approve.

4. PUBLIC COMMUNICATIONS (Members of the public may speak on items not on this agenda)

There were ~~no~~ public communications

5. PUBLIC HEARING ITEMS

A. Historic Resource Preservation Plan application to ~~replace-in-kind~~ previously removed porch, 225 Fairview Avenue, Ben Lomond

Staff made a brief presentation, describing the site and the proposed work and recommending approval of the application as submitted. The applicants spoke about their interest in and work so far in cleaning up the site and rehabilitating the building. Commissioners praised the efforts of the applicants. *Commissioner Fisher moved approval per the staff recommendation. Commissioner Borg seconded. The motion passed 3-0.*

B. Veterans Hall, Santa Cruz (moved from 7.A)

Commissioners reviewed two items: 1) building permit application 49766M to install a new accessible lift (6 feet 8 inches vertical travel) at the rear basement/patio and remodel restrooms for accessibility and, 2) work not previously reviewed by the Commission to cut 4 inch square holes in beam in auditorium so that apparatus could be installed for lights, etc., for concerts and to which props for dance and yoga performances could be attached. Mr. Samuel, POSCS Director showed the Commission the 4 inch square pieces that had been removed and explained that the process was entirely reversible and that he purposely saved the pieces so that they could be replaced if needed. Mr. McGettigan, a member of the Veterans Hall board and a member of the City's Historic Preservation Commission stated that he had reviewed the proposed work and was satisfied that it would not

adversely affect the historic significance of the Hall. Mr. McGettigan stated the work has facilitated programs that have brought in \$10,000, which is used for maintaining the Hall. *Commissioner Fisher moved approval of building permit application 49766M with comments that the pieces of the beam removed be kept to ensure that the reversibility of the previous work on the beam be maintained as an option. Commission Borg seconded. The motion passed 3-0.*

6. **NEW BUSINESS**

- A. Introduction of consultant for Live Oak update and direction to consultant about update
Staff formally introduced Sheila McElroy of Circa to the Commission. Ms. McElroy discussed her proposed approach to working with the community. She stated that she would like to have two people as field assistants who are familiar with Live Oak and its history to record information in the field, two people to research County files, and two people to research Sanborn maps. There was general discussion about when training for these people and others interested in the Live Oak update would occur (probably in April) and when the fieldwork would occur (probably in July). Also discussed was a study session to which the community would be invited, probably in March. Commissioner Fisher stated that she had been in touch with the Live Oak Neighbors group and suggested that they check on which buildings rated NR6 still existed and list new properties they would like to see reviewed in priority order.
- B. OHP 523 software
 Ms. McElroy stated that she could address this item. She discussed the computer program History Maker and OHP's software and suggested that it would be better to just download the DPR523 forms in WORD.
- C. Method for updating and correcting existing DPR523 forms with no change to rating of historic resource
Staff reported query to County Counsel on this issue, but no response received to date.

7. **Old Business**

- A. Veterans Hall, Santa Cruz (Moved to item 5.B)
- B. OHP Grant for Incentives and Demolition-by-Neglect Ordinance Sections
 The Commission directed **staff** to have the Development Review section of the Planning Department comment on the proposed drafts to date.
- C. Aptos Village Plan and design guidelines
 The Commission requested that the Plan and guidelines be brought to the March meeting.

8. **COMMISSIONER PRESENTATIONS**

Commissioner Fisher noted that Preservation Week was coming up and perhaps the Commission could prepare and present a certificate of recognition to Live Oak volunteers. The Commission requested that **staff** investigate if the Commission can do this on its own and if the Commission can sponsor an activity on its own.

9. **WRITTEN COMMUNICATIONS**

There were none.

10. **ADJOURNMENT**

Chair Manning adjourned the meeting at 6:30 p.m.



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ALVIN JAMES, DIRECTOR

HISTORIC RESOURCES COMMISSION DRAFT MINUTES

Wednesday, October 8, 2003
4:30 p.m.
REGULAR MEETING

BOARD OF SUPERVISORS CHAMBERS
County Building, 5th Floor
Santa Cruz CA **95060**

1. **CALL TO ORDER/ROLL CALL**

Chair Fisher called the meeting to order at 4:34 p.m.

Commissioners Present: Fisher, Kennedy, and Low

Commissioners Absent: Borg (excused) and Manning (excused)

Staff Present: Guiney

Members of the Public Present: Robert Goldspink, Gene Shklar, **Dee Murray**, Tony **Kirk**, Ross Gibson, Jean Brocklebank, Michael Lewis, Don Lauritson, Suzy Aratin, Susan Lehman, Carolyn Swift, Michelle Anderson, Paula Pinsenault, Robert Panthey, Elizabeth Schilling

2. **AGENDA APPROVAL OR MODIFICATION**

The agenda was approved as submitted, 3-0.

3. **APPROVAL OF MINUTES**

August minutes were approved, 3-0.

4. **PUBLIC COMMUNICATIONS** (Members of the public may speak ~~on items not~~ on this agenda) There were no public communications.

5. **NEW BUSINESS**

A. Review of Survey and ~~Evaluation for the Schwan House~~, 1151 Scholl Lane, Live Oak **(DISCUSSION AND ACTION)**

Staff gave a brief presentation about this item and recommended continuance until November, because of the late arrival of additional material and because the full Commission was not present. Property owner Gene Shklar and consultants Robert Goldspink, Dee Murray, and Tony Kirk spoke in support of finding that house not historically significant and should not be added to the Historic Resources Inventory and that material from Ross Gibson in favor of finding historical significance was inaccurate, was not analytic, and did not show that integrity of house had been maintained. Ross Gibson spoke about the information he provided, that he does have references for all of his claims though they weren't provided because of haste of preparing material. Jean Brocklebank spoke in favor of the Commission finding the house historically significant in that it represented a particular historic period or way of life. Michael Lewis stated his support for

finding historic significance because the site remains as a remnant of agricultural use in Live Oak. Don Lauritson, Suzy Aratin, Susan Lehman, and Carolyn Swift also in favor of finding historical significance spoke about how house met criteria of Chapter 16.42, that alterations and changes reflect history of use, that Jacob Schwan was an historically significant person in Live Oak, that integrity of house remains, that Consultant's report doesn't state how integrity has been lost. Commissioner Kennedy expressed some confusion about the historical significance of Jacob Schwan and the information submitted by Mr. Gibson referring to the Schwan Inn and was that the same building as the building under consideration here. Mr. Gibson replied yes. Commissioner Kennedy stated she wanted the full Commission to hear and act on this item. Commissioner Low stated she needed more time to digest the information, but that she didn't believe that the architectural integrity had been lost. Chair Fisher announced she was ready to act, but wanted all Commissioners to be comfortable with taking action and feels that the architectural integrity had not been lost and disagreed with the conclusions of Mr. Kirk's report. *Commissioner Kennedy moved to continue this item to the November meeting because of confusion engendered by late arriving material and need for full Commission to hear and act. Commissioner Low seconded. The motion passed 3-0.*

6. OLD BUSINESS

A. Potential reevaluation of NR6 properties in Live Oak (Discussion)

The Commission approved of sending the RFP to the list of qualified consultants. Elizabeth Schilling asked about public input on language of RFP. Chair Fisher stated that she wanted a Commission subcommittee to review language of RFP and ensure that it includes the consultant working with community volunteers. Commissioners Kennedy and Low agreed that Chair Fisher and staff should work on this. *Commissioner Low moved to appoint Chair Fisher as a subcommittee to work with staff to monitor RFP. Commissioner Kennedy seconded. The motion passed 3-0.*

B. 1994-95 review of properties designated NR6 (Discussion)

There was general discussion about this item.

C. OHP grant (Discussion)

There was brief discussion about this item and the Commission requested that staff provide Commissioners with copies of ordinances from other jurisdictions that address demolition by neglect and incentives.

D. Aptos Village Plan and design guidelines (Discussion)

This item was not discussed.

7. COMMISSIONER PRESENTATIONS

Chair Fisher related her experience and [REDACTED] on September 25.

8. WRITTEN

There were none.

9. ADJOURNMENT

Chair Fisher adjourned the meeting at 6:25 p.m.

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