



COUNTY OF SANTA CRUZ

PLANNING DEPARTMENT

701 OCEAN STREET, 4TH FLOOR, SANTA CRUZ, CA 95060
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KATHLEEN MOLLOY PREVISICH, PLANNING DIRECTOR

HISTORIC RESOURCES COMMISSION DRAFT MINUTES

Monday October 2, 2017
9:30 a.m.
REGULAR MEETING

County Building
701 Ocean Street, Santa Cruz
5th Floor Board of Supervisors Chambers

1. CALL TO ORDER/ROLL CALL
Chair Phillips called the meeting to order at 9:34 a.m.
Commissioners present: Phillips, Orlando and Swift
Commissioners absent: Merriam (excused) and Jenkins (excused)
Staff present: Annie Murphy, staff to the HRC
Wanda Williams, Assistant Planning Director
2. AGENDA APPROVAL OR MODIFICATION
No agenda modifications
3. APPROVAL OF MINUTES from the regular meeting on July 10, 2017
MOTION/ SECOND: Orlando/ Swift
AYES: Phillips, Orlando, and Swift
NOES: None
ABSENT: Merriam and Jenkins
4. PUBLIC COMMUNICATIONS (Members of the public may speak on items **not** on this agenda)
5. CONSENT ITEMS
No Consent items
6. PUBLIC HEARING ITEMS
No Public Hearing Items
7. NEW BUSINESS
 - A. Establish the Commission quarterly meeting schedule for 2018
MOTION/ SECOND: Orlando/ Swift
Approve proposed quarterly meeting schedule as follows, with request for staff to send reminder of meeting and draft minutes 2 weeks prior to meeting, and all meeting materials 1 week prior to meeting:
Monday, January 8th at 9:30 am
Monday, April 2nd at 9:30 am
Monday, July 2nd at 9:30 am
Monday, October 1 at 9:30 am
AYES: Phillips, Orlando, and Swift
NOES: None
ABSENT: Merriam and Jenkins

- B. Staff oral report on role and duties, and 2-year work plan for Planning Department
Wanda Williams, assistant Planning Director, provided an overview of the Planning Department work program, noting that due to full workload staff is not able to take on new code or policy amendments, including policy initiatives regarding historic resources, at this time. This may be reevaluated at next year's budget hearing, in the spring of 2018.
- C. Aptos Creek Bridge: Review of Inspection procedures
Attachment: Cal Trans Bridge Inspection Report from 9/1/15
Commissioner Phillips provided an oral report to the Commission, noting that Caltrans inspects the bridge is inspected every two years, identifies any needed repairs, and coordinates with DPW on repairs. DPW has no concerns regarding bridge structure or safety.
- D. Commissioner training requirements
Ms. Murphy noted that commissioners are required to complete an ethics training every two years.

MEETING BREAK FROM 10:44 AM TO 11:02 AM

- E. Status update on the barn at the Redman House Property
Ms. Murphy provided an oral report to the Commission, noting that the barn on the Redman House property, which is specifically identified in the Federal Register as a non-contributing non-historic structure, has collapsed. As the barn is not a designated historic structure, it therefore not subject to historic preservation requirements in the SCCC. Furthermore, the structure lacks integrity and therefore would not meeting the criteria for listing as a historic resource. Property owners were therefore informed that demolition of the barn could proceed without further historic review of the barn. Commissioners noted that a draft archeology report identified the important role of the barn in Watsonville history after WWII.

MOTION/ SECOND: Swift/ Phillips

The Historic Resources commission shall create a subcommittee under Commissioner Swift to work with the Planning Department who will contact the property owner to determine if the owner is willing to allow access to the site and provide a timetable for the demolition in order to allow salvage and preservation of any historic material.

AYES: Phillips, Orlando, and Swift

NOES: None

ABSENT: Merriam and Jenkins

8. OLD BUSINESS

- A. Review correspondence from Ross Gibson
Attachments: 1. Correspondence from Mr. Gibson
2. Article submitted by Commissioner Swift
3. Staff report

Mr. Ross Gibson provided an oral report to the Commission, summarizing his correspondence.

MOTION/ SECOND: Swift/ Orlando: *The commission shall provide a concise summary to the Planning Department regarding the historic significance of the property including any new information that was not previously considered by the Commission or the Board to be considered during the CEQA review process for the property.*

AYES: Phillips, Orlando, and Swift

NOES: None

ABSENT: Merriam and Jenkins

B. Review and prioritize Commission goals, as provided in the 1/23/17 Minutes:

1. Discuss inviting speaker to provide training to the HRC and the public on a topic of interest to the Commission.

Commissioners expressed an interest in the topics of CEQA and architecture, and suggested Leslie Dill. Ms. Murphy noted that the on-call historic consultant may be selected to provide a training to the Commission.

2. Consider clean-up of Inventory, to identify buildings whose condition may have changed since the last inventory update, and to correct information in the Inventory.

Commissioners noted they are reviewing properties in their district, and requested a discussion at the next meeting.

3. Discuss demolition and partial demolition, including a review code requirements, scope of HRC authority, and how best to describe projects involving demolition to the public.

Commissioners requested this item be placed on the January Agenda, and noted this item as a high priority, including criteria for issuing redtags.

4. Continue to work on watch list.

Commissioners requested this be discussed at the next meeting.

B. Report back on staff goals for the year

Staff noted an on-call historic consultant will be in place for next year.

Commissioners expressed an interest in the consultant attending an HRC meeting.

9. COMMISSIONER PRESENTATIONS/ INFORMATIONAL ITEMS

Commissioner Swift requested an update on the timing of the permit for the reconstruction at 8057 Valencia St. in Aptos.

Commissioner Phillips requested a status update on Brookdale Lodge.

10. WRITTEN COMMUNICATIONS

11. ADJOURNMENT

The meeting begins at 9:30 AM with the first item and proceeds through the items in consecutive order unless otherwise noted. Staff reports and written materials for other agenda items are available to view in the Historic Resources Commission Binder 5 days prior to the meeting. The binder will be updated with written agenda materials received less than 5 days prior to the meeting as materials are received. The Historic Resources Commission binder is available at the Public Information Desk located in the Planning Department Lobby on the 4th Floor of the County Building, 701 Ocean St. in Santa Cruz.

ACCESSIBILITY

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The Planning Department meeting room is located in an accessible facility. If you are a person with a disability and require special assistance in order to participate in the meeting, please call 454-3137 (TDD/ TTY call 711) at least 72 hours in advance of the meeting to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those affected, please attend the meeting smoke and scent free.

APPEALS

In accordance with Santa Cruz County Code Section 16.42.110, denials or approvals of Historic Preservation Plans by the Historic Resources Commission are appealable to the Board of Supervisors. Pursuant to Santa Cruz County Code Section 18.10.340, appeals to the Board of Supervisors shall be taken by filing a written notice of appeals with the Clerk of the Board of Supervisors, and submitting a copy of the notice along with the required appeal fee to the Planning Department, no later than fourteen calendar days following the date of the hearing from which the action was taken. For more information on appeals, please contact the Planning Department at 831-454-2580