



# COUNTY OF SANTA CRUZ

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## PLANNING DEPARTMENT

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KATHLEEN MOLLOY, PLANNING DIRECTOR

## HISTORIC RESOURCES COMMISSION DRAFT MINUTES

**July 2, 2018**  
**9:30 a.m.**  
**REGULAR MEETING**

**County Building**  
**701 Ocean Street, Santa Cruz**  
**5<sup>th</sup> Floor Board of Supervisors Chambers**

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1. CALL TO ORDER/ROLL CALL  
*Chair Phillips called the meeting to order at 9:34 a.m.*  
*Commissioners present: Phillips, Jenkins, Swift, Merriam and Orlando*  
*Commissioners absent: None*  
*Staff present: Annie Murphy, staff to the HRC*
2. AGENDA APPROVAL OR MODIFICATION
3. APPROVAL OF MINUTES from the regular meeting on April 2, 2018  
*MOTION/ SECOND: Orlando/ Jenkins*  
*AYES: Phillips, Jenkins, Swift, Merriam and Orlando*  
*ABSENT: None*  
*NOES: None*
4. PUBLIC COMMUNICATIONS (Members of the public may speak on items **not** on this agenda)
5. CONSENT ITEMS  
No Consent items
6. PUBLIC HEARING ITEMS  
Consider a Historic Resource Preservation Plan application for alterations to a designated historic residence located at 2721 East Cliff Drive in Santa Cruz (APN 027-171-10), and the CEQA Notice of Exemption. Proposed alterations include excavating the basement to create habitable space and install a perimeter foundation, new windows at the basement level, raising the residence one foot, and reconstruction and revisions to a rear addition and rear roof. The applicant is William Rennie Boyd, architect. Staff recommendation: Approval of the Historic Preservation Plan and CEQA Notice of Exemption.

Attachment: Staff Report

*MOTION/ SECOND: Merriam/ Swift*  
*Move the staff recommendation to approve the Notice of Exemption, and approve the Historic Preservation Plan with the recommended conditions of approval.*  
*AYES: Phillips, Jenkins, Swift, Orlando and Merriam*

ABSENT: None

NOES: None

7. NEW BUSINESS

No new business.

8. OLD BUSINESS

A. Report back by Staff on the feasibility of updating the application requirements in SCCC Chapter 16.42 for demolition of a historic resource.

Attachment 1: "Application Form" and "List of Required Materials for Demolition of a Historic Resource."

Attachment 2: SCCC 16.42.060(A): Applications for Historic Review. SCCC 16.42.060(B): Demolition and Relocation, Application Requirements.

*MOTION/ SECOND: Merriam/ Jenkins: Commissioners Merriam and Jenkins to form a subcommittee to evaluate possible guidelines for demolition applications necessary to support the finding that preservation of a historic resource is not feasible because it would create exceptional hardship. Subcommittee to report back to the Commission at the October meeting.*

*AYES: Phillips, Jenkins, Swift, Merriam and Orlando*

*ABSENT: None*

*NOES: None*

B. Update on the Redman House Site.

C. Consider clean-up of Inventory, to identify buildings whose condition may have changed since the last inventory update, and to correct information in the Inventory. Identify resources available to the Commission to review properties in Inventory. Discuss progress made toward Inventory clean-up.

Attachment: Inventory Update Recommendations for Aptos from Commissioner Swift

*MOTION/ SECOND: Swift/ Jenkins: Request that staff provide a template to the Commission for updating information in the Inventory, including updating the condition of resources. Each Commissioner to provide updated information and photographs on resources within their planning area in their free time as available.*

*AYES: Phillips, Jenkins, Swift, Merriam and Orlando*

*ABSENT: None*

*NOES: None*

9. COMMISSIONER PRESENTATIONS/ INFORMATIONAL ITEMS

10. WRITTEN COMMUNICATIONS

Letter from Clay Peters, Grey Hayes, Jim Bierman and Marty Rosen

11. ADJOURNMENT

*MOTION/ SECOND: Merriam/ Swift: Adjourn meeting at 12:00 pm*

*AYES: Phillips, Jenkins, Swift, Merriam and Orlando*

*ABSENT: None*

*NOES: None*

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**The meeting begins at 9:30 AM with the first item and proceeds through the items in consecutive order unless otherwise noted.** Staff reports and written materials for other agenda items are available to view in the Historic Resources Commission Binder no later than 72 hours prior to the meeting. The Historic Resources Commission binder is available at the Public Information Desk located in the Planning Department Lobby on the 4th Floor of the County Building, 701 Ocean St. in Santa Cruz.

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The Planning Department meeting room is located in an accessible facility. If you are a person with a disability and require special assistance in order to participate in the meeting, please call 454-3137 (TDD/ TTY call 711) at least 72 hours in advance of the meeting to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those affected, please attend the meeting smoke and scent free.

### **APPEALS**

In accordance with Santa Cruz County Code Section 16.42.110, denials or approvals of Historic Preservation Plans by the Historic Resources Commission are appealable to the Board of Supervisors. Pursuant to Santa Cruz County Code Section 18.10.340, appeals to the Board of Supervisors shall be taken by filing a written notice of appeals with the Clerk of the Board of Supervisors, and submitting a copy of the notice along with the required appeal fee to the Planning Department, no later than fourteen calendar days following the date of the hearing from which the action was taken. For more information on appeals, please contact the Planning Department at 831-454-2580.