



COUNTY OF SANTA CRUZ

PLANNING DEPARTMENT

701 OCEAN STREET, 4TH FLOOR, SANTA CRUZ, CA 95060
(831) 454-2580 FAX: (831) 454-2131 TDD: CALL 711
KATHLEEN MOLLOY, PLANNING DIRECTOR

HISTORIC RESOURCES COMMISSION DRAFT MINUTES

October 1, 2018
9:30 a.m.
REGULAR MEETING

County Building
701 Ocean Street, Santa Cruz
5th Floor Board of Supervisors Chambers

1. CALL TO ORDER/ROLL CALL
Vice Chair Merriam called the meeting to order at 9:32 a.m.
Commissioners present: Jenkins, Swift, Merriam and Orlando
Commissioners absent: Phillips (excused)
Staff present: Annie Murphy, staff to the HRC
Stephanie Hansen, Principal Planner for the Sustainability Section
2. AGENDA APPROVAL OR MODIFICATION
MOTION by Commissioner Jenkins: Modify the agenda to consider Agenda item 9C prior to item 9B
SECOND: Commissioner Swift
AYES: Jenkins, Swift, Merriam and Orlando
ABSENT: Phillips
NOES: None
3. APPROVAL OF MINUTES from the regular meeting on July 2, 2018
MOTION/ SECOND: Jenkins/ Swift
AYES: Jenkins, Swift, Merriam and Orlando
ABSENT: Phillips
NOES: None
4. DECLARATION OF EX PARTE COMMUNICATIONS

Attachment: Staff report, with proposed amendment to HRC Bylaws

MOTION: Move staff recommendation to adopt the proposed amendment to the HRC Bylaws requiring Commissioners to disclose oral or written information regarding applications received outside of a public hearing and to disclose site visits to the subject property at the beginning of each meeting, and request staff to submit the proposed amendment to the Bylaws to the Board of Supervisors for final approval.
MOTION/ SECOND: Jenkins/ Swift
AYES: Jenkins, Swift, Merriam and Orlando
ABSENT: Phillips
NOES: None

Ex Parte Communication declarations:

Commissioner Jenkins visited the project site for the project located at 8067 Aptos Street in Aptos (Agenda Item 7)

5. PUBLIC COMMUNICATIONS (Members of the public may speak on items **not** on this agenda. Each speaker is limited to three minutes.)
6. CONSENT ITEMS
No Consent items
7. PUBLIC HEARING ITEMS
Consider a Historic Resource Preservation Plan application to rehabilitate a designated historic residence damaged by fire and construct a 194 sq. ft. rear addition, and consider the CEQA Notice of Exemption. The property is located at 8067 Aptos St. in Aptos (APN 041-022-07). The applicant and property owner is Patrick Sargent. Staff recommendation: Approval of the Historic Preservation Plan and CEQA Notice of Exemption.

Attachment: Staff Report

MOTION/ SECOND: Merriam/ Swift

Move the staff recommendation to approve the Notice of Exemption, and approve the Historic Preservation Plan with the recommended conditions of approval.

AYES: Jenkins, Swift, Orlando and Merriam

ABSENT: Phillips

NOES: None

8. NEW BUSINESS
A. Review proposed meeting schedule for 2019.

Attachment: Proposed meeting schedule

MOTION/ SECOND: Orlando/ Jenkins

Adopt the meeting schedule as recommended by Staff:

Monday, January 14 at 9:30 am

Monday, April 1 at 9:30 am

Monday, July 1 at 9:30 am

Monday, October 7 at 9:30 am

AYES: Jenkins, Swift, Orlando and Merriam

ABSENT: Phillips

NOES: None

B. Copy of Ordinance prepared by County Counsel with minor revisions to Santa Cruz County Code Chapter 2.58, Historic Resources Commission, to clarify code provisions, and update code citations and statutory references.

Attachment: Amendments to SCCC Chapter 2.38, approved in Concept by the Board of Supervisors on September 25, 2018

9. OLD BUSINESS

- A. Report from subcommittee regarding submittal requirements for applications for demolition of a historic resource to support required findings for demolition, including the finding of exceptional hardship.

MOTION/ SECOND: Merriam/ Swift: Recommend that staff review the City of Santa Monica criteria for a "Certificate of Economic Hardship" as provided in Section 9.56.160(B) 1-14 and report back to the Commission on the feasibility of including these criteria as requirements for applications for demolition of a historic resource claiming exceptional hardship

AYES: Jenkins, Swift, Orlando and Merriam

ABSENT: Phillips

NOES: None

- B. Discuss potential approaches to address demolition by neglect, including evaluating incentive-based approaches.

Staff provided an oral report.

MOTION/ SECOND: Swift/ Merriam: Staff to report back at the April Meeting.

AYES: Swift, Orlando and Merriam

ABSENT: Phillips, Jenkins

NOES: None

- C. Discuss clean-up of Inventory, to identify buildings whose condition may have changed since the last inventory update, and to correct information in the Inventory. Discuss progress made by the Commission toward Inventory clean-up.

Attachment: Template

10. COMMISSIONER PRESENTATIONS/ INFORMATIONAL ITEMS

Request by Commissioner Merriam for staff to consider recording future HRC meetings.

11. WRITTEN COMMUNICATIONS

Email correspondence from Becky Steinbruner

12. ADJOURNMENT

The meeting begins at 9:30 AM with the first item and proceeds through the items in consecutive order unless otherwise noted. Staff reports and written materials for other agenda items are available to view in the Historic Resources Commission Binder no later than 72 hours prior to the meeting. The Historic Resources Commission binder is available at the Public Information Desk located in the Planning Department Lobby on the 4th Floor of the County Building, 701 Ocean St. in Santa Cruz.

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The HRC meeting is held in an accessible facility. If you are a person with a disability and require special assistance in order to participate in the meeting, please call 454-3137 (TDD/ TTY call 711) at least 72 hours in advance of the meeting to make arrangements. Persons with disabilities may

request a copy of the agenda in an alternative format. As a courtesy to those affected, please attend the meeting smoke and scent free.

APPEALS

In accordance with Santa Cruz County Code Section 16.42.110, denials or approvals of Historic Preservation Plans by the Historic Resources Commission are appealable to the Board of Supervisors. Pursuant to Santa Cruz County Code Section 18.10.340, appeals to the Board of Supervisors shall be taken by filing a written notice of appeal with the Clerk of the Board of Supervisors, and submitting a copy of the notice along with the required appeal fee to the Planning Department, no later than fourteen calendar days following the date of the hearing from which the action was taken. For more information on appeals, please contact the Planning Department at 831-454-2580.