

**Proposed Amendment to Section 4 of the Historic Resources Commission Bylaws,
“Meetings”**

Section 4 of the Historic Resources Commission Bylaws, titled “Meetings,” is hereby amended to read as follows:

4. Meetings

The Commission shall meet once each quarter, for a total of four regular meetings per year. The meetings shall normally be held in the first month of each quarter, in January, April, July, and October. The meeting schedule for the year, including the time and place for each meeting, shall be approved by the Commission, for the subsequent year, at its last meeting of each year and posted on the Planning Department Website. Regular meetings may be cancelled as warranted by special circumstances, such as holidays. The Commission may schedule additional meetings as necessary to meet the needs of the Community, the Board of Supervisors or the Commission. Night and/or out-of-building meetings may also be scheduled as the Commission desires. The Commission may also hold special meetings and adjourned regular or adjourned special meetings, as it deems necessary in accordance with state law. Compliance with section 2 of these bylaws is required.