

	A	B	C	D
1		<u>HRC Goal Tracking</u>		
2		<u>2017 - 2022</u>		
3				
4		Goals #1: Create Training Opportunity List		
5		Completion Estimate: Perpetual		
6				
7	<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
8				
9	1/23/2017	1. Reseach Training opportunities for year. Discussed asking local speaker to present topic of interest		
10	7/10/2017		Staff Research & present options to Commission	Annual goal
11	10/2/2017		Staff try to schedule speaker on local architecture, CEQA before 12/31/2017	Annual goal
12	2/9/2018	Discuss staff and Commision goals for 2018. Review goals from 2017 and progress made toward goals	Motion: (A) Request staff to provide a complete list of Commission goals for next meeting, (B) research & identify potential funding sources for adding additional properties to the County Inventory & provide regular updates to the Commission, and (C) research webinars or other trainings available for running effective and courteous public meetings and following rules of order and report back to the Commission.	
13	1/14/2019	Request to make goal status a regular agenda item	Board made a motion and approved	Goals will be statused at each Board meeting
14	No Oct 2019 meeting			
15	No Apr 2020 meeting			
16	7/6/2020	No funding available. Staff working on sustainability update		Report at Oct 2020 mtg
17	10/14/2020	Commissioners expressed interest in 2 webinars by Calif Pres Foundation.	Staff will provide information before end of year	
18				
19	1/11/2021	Emphasis on webinars. 2nd half of 2021 may provide in-person training or guest speaker		Report at April 2021 mtg
20	1/19/2022	Create list of training opportunities for 2022 (Annie & Board).	Staff & Board will research training. Presentation at Apr mtg for review & selection	Report at April 2022 mtg
21	1/19/2022	Goal #10 is moved under Goal #1	Joe Michalak presentation on historic property research is scheduled for Mar 2022	Staff will send out possible dates for Board selection
22				

	A	B	C	D
1		HRC Goal Tracking		
2		2017 - 2022		
3				
4		Goal #2: Cleanup of Historic Resources Inventory		
5		Completion Estimate: Perpetual		
6				
7	<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
8	7/10/2017	Cleanup of Historic Resources inventory. Correct / update information & bldg condition	Staff uses input from HRC to update Inventory	On-going
9	2/9/2018	Request making this goal on-going w/regular reports		On-going
10	7/2/2018	Consider Inventory clean-up to (A) Identify buildings whose condition may have changed since last inventory update & correct information in the Inventory. (B) Identify resources available to Commission to review properties Inventory. (C) Discuss progress made toward Inventory clean-up	Motion: Request staff provide template to Commission for updating information in the Inventory, including updating the condition of resources.	
11	1/14/2019	No staff time to update Inventory	Staff requests Commission identify priority updates & what is reasonable to do to help staff with time management	
12	7/1/2019		Will report back on Watch List corrections that can be completed by staff	Report at Oct 2019 mtg
13				
14	No Oct 2019 meeting			
15	1/6/2020	Established this goal as Priority #1.	Commissioners have provided recommendations for inventory clean-up	Staff 1) evaluating hiring an intern to assist w/selected updates, 2) putting Inventory online, and 3) will inform
16				
17	No Apr 2020 meeting			
18				
19	7/6/2020	Support staff efforts to work with intern or extern to update SCZ Inventory of History Resources, including identify buldgs whose condition may have changed since the last inventory update & correct info, and make inventory available online	Staff evaluating whether funds available for paid internship & report back	No funding for intern. Staff workong on sustainability update
20	10/14/2020	1. Obtain intern or extern to support staff w/HRC Inventory tasks	No change in status	On-hold due to coronavirus
21				

	A	B	C	D
22	1/11/2021	Support staff efforts to work with intern or extern to update SCZ Inventory of History Resources, including identify buldgs whoe condition may have changed since the last inventory update & correct info, and make inventory available online	On hold due to coronavirus & direction from Bd of Supes to work remotely whenever feasible. Will secure intern when workplace restrictions have been lifter.	
23	1/19/2022	Information requested from Staff: 1) Who can make updates to Inventory, 2) How can additional Inventory information be added, and 3) How will approval of Inventoy changes be done?	Creation of working file to hold Inventory updates and additions until professional consultant can review	

	A	B	C	D
1		HRC Goal Tracking		
2		2017 - 2022		
3				
4		Goal #3A: Demolition & Partial Demolition		
5		Completion Estimate:		
6				
7	<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
8	4/10/2017	Commissioner Merriam reported on Demolition by Neglect ordinances & consider formation of subcommittee	Staff requested to put on July agenda for further discussion	
9	7/10/2017	Discuss demolition & partial demolition, including review code requirements, HRC authority scope, & best way to interact w/public regarding such projects	Discuss demolition by neglect, including evaluating incentive-based approaches	On-going
10	10/2/2017		Requested Planning Dept rep to discuss demolition codes. Asked to place on Jan 2018 agenda as high priority, including criteria for issuing retags.	Will be placed on Jan 2018 agenda
11	2/9/2018	Request Planning Dept review of SCZ Co Code regulations & procedures regarding demolition & partial demolition	Request report at Apr 2, 2018 meeting on feasibility to update application requirement for demolition of historic resource	Staff report placed on April 2, 2018 agenda
12	4/8/2018	Sr. Planner Annie Murphy presented Planning Dept report on Section 16.42.030© of the SCCC for definition of 'demolition' & 'partial demolition' & how best to describe projects involving demolition to public with recommendations.	The Commission reviewed and discussion report. Also review of staff recommendations to clarify definitions.	Changes requested by Commission with report due back at July 2, 2018 meeting
13	7/2/2018	Report back to Commission for SCZ Co Code #16.42.060 (A) & #16.42.060 (B)	Motion: Create subcommittee Merriam & Jenkins to evaluate possible guidelines for demolition applications necessary to finding that preservation of historic resource is NOT feasible because it would create exceptional hardship.	Report due at Oct 1, 2018 meeting
14	10/1/2018	Copy of Ordinance prepared by Co Counsel with minor revisions to SCZ Co Code Chapt 2.38 to clarify code provisions & update code citations & statutory references.		Sept 25, 2018 : Approved in Concept by Bd of Supervisors. Jan 6, 2020 : Application submittal requirements for demolition updated. Goal: Completed
15	1/14/2019			
16	7/1/2019	Review potential approaches for addressing demolition by neglect	Staff will review potential approaches for addressing demolition by neglect	Discuss @ Oct meeting

	A	B	C	D
17	No Oct 2019 meeting			
18	1/6/2020	Staff evaluating addition of incentive-based approach for maintain & rehabilitating resources demolition by neglect designated historic properties.	County code would be amended to allow additional uses beyond those otherwise allowed in zone district, where use would provide an economically viable use for parcel that would all the maintenance or rehabilitation of a designated historic structure.	There is currently no support from Board of Supervisors for amending the County Code to require maintenance of designated historic resources
19				
20	No Apr 2020 meeting			
21				
22	10/14/2020	Staff drafting amendment language to SCZ CO Code. HRC will review once draft completed	List of required application materials for demolition or partial demolition of a historic resource was updated by County staff.	
23	1/23/2021	Amendment to SCZ CO Code proposed to be included in Sustainability Update.	Staff will provided draft language for HRC review	
24	5/2/2022	Board agreed that this Goal should be standalone with the focus on Demotion only. It has been changed to Goal 3A. Demolition by Neglect will be its own Goal and number 3B.	Two new Demolition code amendments have been suggested for Board approval.	Staff will bring both new Demolition code amendments to the HRC by the end of 2022 for a vote.
25	5/2/2022	* All discussions and action items for Demolition by Neglect will now be documented under Goal #3B.	#1: If not listed on HR Inventory and over 50 yrs old, require a permit and review by Planning Dept staff. If structure meets listing criteria, create a DPR.	
26	5/2/2022		#2: Allow additional uses beyond those allowed in the zoned district where such a use can support viable use for the property and support repair and restoration.	
27				

	HRC Goal Tracking		
	2017 - 2022		
	Goal #3B: Demolition By Neglect		
	Completion Estimate:		
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
5/2/2022	Board agreed the Demotion By Neglect should be it's own goal, which is now Goal #3B.	Board suggested creation of a Watch List focusing of HR structures that fall under this criteria. Further discussion will include	AI: Staff is requested to create a template similar to the HR Watch List, but tailored to structures falling into disrepair due to neglect.

HRC Goal Tracking			
2017 - 2022			
Goal #4: Continue Watch List Maintenance			
Completion Estimate: On-Going			
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
7/10/2017	Continue to work on Watch List	Commissioner Swift shared template	On-going
2/9/2018		Review Watch list of properties that warrant further historic evaluation under CEQA when discretionary applications are submitted	Motion: (A) Add structures as recommended by Commissioner Swift to the Watch List, (B) continue to add to the list as new properties are identified, and (C) send the Watch List form to the Commission
7/2/2018	Commissioner Swift submitted her list of Inventory changes for Aptos and Aptos Hills	Sr Planner Murphy accepted Commissioner Swift's list of Inventory property updates	
2/9/2019		Consider additions to list at future mtgs as requested by HRC	
7/1/2019		Commission request staff to provide Watch List template for Watch List properties	Staff action item
7/1/2019	Continue to work on the HRC Watch List of properties that are not designated as historic, but warrant further historic evaluation under CEQA	The Watch List is being maintained and continues to be updated as the Commission identifies properties to be included	On-going

7/21/2020	Commissioner Swift requested a complete list of all properties currently on Watch list.	Staff will send out Watch List property template	Staff action item
No Oct 2019 meeting			
1/11/2021	Commission request interconnection between Watch List, property titles, and Inventory.	Request staff explain process linking Watch list properties to taxed properties & provide list	Staff action item
No Apr 2020 meeting			
1/11/2021	Continue to work on the HRC Watch List of properties that are not designated as historic, but warrant further historic evaluation under CEQA	Staff provided current Watch List of SCZ Co properties.	
5/2/2022	This Goal was reviewed	Board agrees that the Watch List continue to be updated as potential properties are identified.	

	<u>HRC Goal Tracking</u>		
	<u>2017 - 2022</u>		
	Goal #5: Mills Pgm Implementation		
	Completion Estimate:		
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
1/10/2017	Report given by Commission Merriman on how other cities / counties have implemented a Mills Act program	Motion: Place on next available agenda for further discussion of Mills Act, including information from Planning Dept on feasibility of implementing a Mills Act Program and process for providing recommendations to the Board of Supervisors	No Bd of Supes support. Consider in 2019
1/14/2019	Revisit implementing Mills Act & evaluate feasibility considering Co staff time to develop &		Continue status
7/1/2019	Evaluate feasibility of implementing a Mills Act program		Discuss @ Oct meeting
No Oct 2019 meeting			
1/6/2020	Revisit idea of implementing a Mills Act program, considering previous research provided by Commissioner Merrian and evaluating feasibility of SCZ Co implementing such a program considering cost and staff time required to develop and		Currently no Bd of Supes support or staff resources to pursue implementation. Staff recommends reaching out to qualifying property owners re: new State Historic Tax credit. Pursue Mills Act implementation when Bd of Supes are supportive
No Apr 2020 meeting			
7/6/2020	Support staff efforts to include incentive-based approach for maintaining & rehabilitating historic resources	Staff drafting language for amendment to SCZ CO Code. HRC will review once draft completed.	On-going
10/14/2020	Support staff efforts to include incentive-based approach for maintaining & rehabilitating historic resources	Amendment to the SCCC proposed to be included in the Sustainability Update	

	HRC Goal Tracking			
	2017 - 2022			
	Goal #6: Update & Maintain HRC Website			
	Completion Estimate:			
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>	
1/14/2019	Make County HRC website current w/ information about resource preservation	Obtain voluntary intern, if possible		
No Oct 2019 meeting				
No Apr 2020 meeting				
7/6/2020	HRC brochures on website			
	Jul 6, 2020: Provide on website info on State Rehabilitation Tax Credit	Calif Historic Tax Credit on hold due to funding freeze by state. Report @ Oct mtg	Open	

	HRC Goal Tracking		
	2017 - 2022		
	Goal #7: Participate in Local History Events		
	Completion Estimate:		
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
1/14/2019	Participate in local history preservation events beyond Certificate of Appreciation	Further research to determine appropriate events	
7/19/2019	Requested Museum of Art & History to make presentation on how their SCZ Co funds are spend to further local history preservation	Marla Novo made presentation	Marla Novo agreed to make an annual presevation at July meeting.
No Oct 2019 meeting			
1/6/2020	New goal:? Invite local historians, museum staff, etc to attend HRC meetings and share what they are doing for local history preservation		Discuss further at Apr 2020 mtg
	Contact other museums and local historians about possible community history sharing events	Postponed due to coronavirus	Will see how local events look in 2021
No Apr 2020 meeting			
10/14/2020	Work w/Commissioner Orlando for inclusion of Davenport book on website		

	HRC Goal Tracking		
	2017 - 2022		
	Goal #8: Create Video Walking Tours		
	Completion Estimate:		
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
1/14/2019	Create one or more video walking tours	Further research to determine effort, cost, & other possible partners	
No Oct 2019 meeting			
No Apr 2020 meeting			

	HRC Goal Tracking		
	2017 - 2022		
	Goal #9: Provide Sec of Interior Stds Presentation		
	Completion Estimate:		
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
1/14/2019	Provide a video presentation on Secretary of Interior Standards	Training class by Leslie Dill	Completed on 6/24/19 special meeting
No Oct 2019 meeting			
No Apr 2020 meeting			

	HRC Goal Tracking		
	2017 - 2022		
	Goal #10: Schedule Joe Michalak for Presentation		
	Completion Estimate:		
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
1/14/2019	Provide presentation on how to research properties		
No Oct 2019 meeting			
No Apr 2020 Meeting			
1/19/2022	Moved under Goal #1: Create Training Opportunity List		Presentation scheduled for Mar 28 2022

	HRC Tracking Goals		
	2017 - 2022		
	Goal #11: Research Applying for CLG Grants		
	Completion Estimate:		
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
No Oct 2019 meeting			
1/6/2020	Additional information requested by HRC: CLG grants	Staff & HRC discussed procedure for researching and applying for grants Staff & time required.	Open
No Apr 2020 meeting			

	HRC Tracking Goals		
	2017 - 2022		
	Goal #12: Promote Ca Historic Rehabilitation Tax Credit		
	Completion Estimate:		
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
No Oct 2019 meeting			
1/6/2020	Staff presented overview of new state law providing tax credits for historical resources listed on the California Register of Historic Resources	Discussion of letter to state & national register historic resources property owners informing of tax credit	Commissar Merriam made motion that staff send letter to owners of properties listed on the California or National Registers regarding the new CA Historic Rehabilitation
		Is this a new goal?	
No Apr 2020 meeting			
7/6/2020	Provide on website info on State Rehabilitation Tax Credit	Calif Historic Tax Credit on hold due to funding freeze by state. Report @ Oct mtg	Open

		HRC Tracking Goals	
		2017 - 2022	
	Goal #13: Commissioner review Dept of Parks & Rec form		
		Completion Estimate: Perpetual	
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
1/19/2022	Each Commissioner will review and update if needed 5 Inventory DPR forms within their district per year	Board agreed that this goal will aid in maintaining an up-to-date HR Inventory	Board agree to add this goal to the HRC Goal List

		HRC Tracking Goals	
		2017 - 2022	
	Goal #14: Tracking HRC Annual Budget		
		Completion Estimate: On-Going	
<u>Mtg Date</u>	<u>Goal Activity</u>	<u>Action Taken</u>	<u>Status</u>
	Board requested a presentation on their annual budget and any earmarks associated	Staff present	
5/2/2022	Agenda item on this meeting's New Business agenda showing HRC budget for 2021-2022 fiscal year (July to June)	Staff presented report showing the following: HR Consultant (ARG) - \$1500 (\$0 spent) and HRC Training - \$1200 (\$750 spend & \$450 remaining). This funding is a 'Use It or Lose It' amount. Staff will use funding from Consultant funds for properties needing expert advice	Board requested that this be added as a Goal so tracking of funding spent vs. available can be tracked