Historic Resource Commission
Tracking Goals Action Item
July 11, 2022

- **Background:** At April 5, 2021 meeting Commissioners approved Commissioner Phillips work on creating formal 'Goals' tracking system

- **Objective:**
  - Know when a new goal is added and categorized
  - Follow progress through staff actions, Commissioner consensus, and Board vote
  - Acknowledge when a goal is accomplished

- **Action Items Completed:**
  - Goal definition: A goal is an idea of the future or desire result that a person or group of people envision, plan and commit to achieve
  - Completion Categories Used:
    - Short term– One to three years
    - Long Term: Three to Five years
    - Perpetual – No estimated completion date
  - Using newly defined 'Goal' terminology, categories, and documented information to create new goal list for determining which goals merit tracking

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- **Meeting Take Aways:**

  - Continue reviewing each goal's information to determine the following:
  - Does this goal fit the HRC Goal definition?
  - Determine their category?
  - Should this goal be broken into sub-goals if multi-layered actions required?
    - i.e. subcommittee
  - Is there a next action to be taken for this goal?

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- *Goal #5:* **Mills Program Implementation**
    - Is it a goal?
    - What category should it be?
    - What is the next action?

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- ***Goal #6: Update and Maintenance of HRC Website***
  - Is it a goal?
  - What category should it be?
  - What is the next action?

- ***Goal #7:*** **Participate in Local History Events**
  - Is it a goal?
  - What category should it be?
  - What is the next action?

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- ***Goal #8: Create Video Walking Tours***
  - Is it a goal?
  - What category should it be?
  - What is the next action?

- ***Goal #9:*** **Provide Sec of Interior Standards Presentation**
  - Is it a goal?
  - What category should it be?
  - What is the next action?

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- ***Goal #10: Schedule Joe Michalak for Presentation***
  - Completed.

- ***Goal #11: Research Applying for CLG Grants***
  - Is it a goal?
  - What category should it be?
  - What is the next action?

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- ***Goal #*12: Promote Calif Historic Rehabilitation Tax Credit**
  - Is it a goal?
  - What category should it be?
  - What is the next action?

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Next Meeting Goal Topics:

1. Continue reviewing each identified goal

2. Identify which goals to be regularly statused on agenda

Any changes to the above agenda scheduled for next meeting?

Open for comments