



County of Santa Cruz

DEPARTMENT OF COMMUNITY DEVELOPMENT AND INFRASTRUCTURE

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Travis Cary
Director
Capital Projects

Kim Moore
Assistant Director
Administration

HISTORIC RESOURCES COMMISSION DRAFT MINUTES

FRIDAY, JULY 29, 2022

9:30 A.M.

SPECIAL MEETING

LOCATION: PARTICIPATE REMOTELY OR IN PERSON

LOCATION TO ATTEND IN PERSON: County Building, 701 Ocean Street, Santa Cruz,
4th floor Planning Department Conference Room

REMOTE PARTICIPATION OPTION:

Using your computer: [Click here to join the meeting](#)

By telephone: Call 831-454-2222

Phone Conference ID: 924 145 6#

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1. CALL TO ORDER/ROLL CALL
Chair Pearlman called the meeting to order at 9:42 a.m.
Commissioners Present: Orlando, Phillips, Swift, Pearlman, and Woods
Staff present: Annie Murphy, Staff to the HRC. Natisha Williams, Planner.
Stephanie Hansen, Assistant Director
 2. AGENDA APPROVAL OR MODIFICATION
MOTION BY COMMISSIONER ORLANDO TO APPROVE THE AGENDA AS SUBMITTED
SECOND: Commissioner Woods
AYES: Orlando, Phillips, Pearlman, Woods, and Swift
 3. APPROVAL OF MINUTES from the regular meeting on July 11, 2022
Attachment: Minutes from July 11, 2022
Comments from members of the public.

MOTION BY COMMISSIONER ORLANDO TO APPROVE THE AGENDA AS SUBMITTED

SECOND: Commissioner Phillips

AYES: Orlando, Phillips, Pearlman, Woods, and Swift

4. DECLARATION OF EX PARTE COMMUNICATIONS
(Commissioner disclosure of oral and written communications and site visits related to applications appearing on this agenda)
No ex parte communications.
5. PUBLIC COMMUNICATIONS (Members of the public may speak on items **not** on this agenda)
Comments from two members of the public
6. CONSENT ITEMS
Approve a Resolution to continue virtual Historic Resources Commission meetings in accordance with AB 361 and amended Government Code Section 54953.
Attachment: Resolution
Comments from members of the public.
MOTION BY COMMISSIONER PEARLMAN TO APPROVE THE RESOLUTION
SECOND: Commissioner Orlando
AYES: Orlando, Phillips, Pearlman, Woods, and Swift
7. PUBLIC HEARING ITEMS
No public hearing items
8. NEW BUSINESS
 - A. Review and provide comments on proposed amendments to historic preservation policies in the General Plan, submitted as part of the Sustainability Update.
Continued from July 11, 2022 HRC meeting
Attachment: Staff Report

Staff presentation followed by Commission discussion on this item.
Comments from members of the public.
MOTION BY COMMISSIONER PHILLIPS: Accept the Sustainability Update amendments for historic resources as submitted, with the recommendation to modify General Plan Strategy 8.2n to retain Aptos Village in the list of areas to be considered for historic districts.
SECOND: Commissioner Woods
AYES: Orlando, Phillips, Pearlman, Woods, and Swift
 - B. Review and discuss draft letter from Commissioner Pearlman to the Board of Supervisors regarding informational packet for prospective commissioners.
Attachment: Draft letter

Public comments on this item.
MOTION BY COMMISSIONER WOODS: Approve the letter regarding suggestions for oversight of commissions after reformatting and forward to the Board of Supervisors for consideration.
SECOND: Commissioner Orlando

MOTION BY COMMISSIONER WOODS TO WITHDRAW PREVIOUS MOTION:
SECOND: COMMISSIONER ORLANDO

MOTION BY COMMISSIONER WOODS: *Adopt content of this introduction packet for prospective new commissioners, that will subsequently be reformatted prior to being sent to the Board of Supervisors for their review.*

SECOND: Commissioner Orlando

AYES: Orlando, Phillips, Pearlman, Woods, and Swift

Commission break, 11:25 am to 11:35 am

Commissioner Orlando left the meeting at 11:45 am

- C. Review action items in the Commission goals, including creating a list of training opportunities, discuss adding budget for historic preservation as a new goal, and report back from staff on amount budgeted in prior years for updating the Historic Resources Inventory, and review progress on these items.
 - a. *Attachment: Line items in the Community Development and Infrastructure Department Budget for Historic Preservation Consultant and HRC training for FY 2022-2023*
 - b. *Attachment: Goal Spreadsheet*

Commission review and discussion. Staff to create a template for historically designated structures that are falling into disrepair, and provide in the packet for the next meeting, along with a blank DPR form.

MOTION BY COMMISSIONER PHILLIPS: Consider strategies such as a letter to the Board of Supervisors requesting funding in next year's budget to support the goals of the HRC, such as updating the Historic Resources Inventory and requesting reimbursement for miscellaneous operational expenses of the HRC, including educational outreach.

SECOND: Commissioner Woods

AYES: Phillips, Pearlman, Woods, and Swift

ABSENT: Commissioner Orlando

- D. Continue review of goals, beginning with Goal 5, the Mills Act.
 - a. *Attachment: PowerPoint presentation*

Discussion by Commission for several commissioners to approach the Supervisor who appointed them to discuss the Mills Act and report back.
- E. Discuss options for acknowledging comments from the public in the minutes.

Update from staff regarding County Counsel recommendations for acknowledging public comments in the minutes. Commission noted that it would be helpful to note the number speakers who commented on each agenda item.

9. OLD BUSINESS

A. Report back from History Fair Subcommittee (Commissioner Woods)

B. Report back from staff regarding updated language in the contract with MAH regarding their duties related to historic preservation.

Attachment: Updated contract language

10. COMMISSIONER PRESENTATIONS/ INFORMATIONAL ITEMS
11. HISTORIC RESOURCES COMMISSION STAFF UPDATES
12. WRITTEN COMMUNICATIONS
Email from Jessica Ayala
13. REVIEW OF ITEMS FOR FUTURE AGENDAS
New business:
 - *Consider strategies for approaching the Board of Supervisors to add funding to next year's budget to support the goals of the HRC, such as updating the Historic Resources Inventory and requesting reimbursement for miscellaneous operational expenses of the HRC, including educational outreach.*
Old business:
 - *Continue with review of goals, beginning with goal 6. Move goals to old business as a recurring agenda item.*
 - *Staff to report back regarding training opportunities, and commissioners to provide training ideas.*
 - *Regarding goal 13, Commissioner review of DPR forms, discuss specific information to be provided and updated on the DPR forms.*
 - *Staff to report back regarding staff time required to implement the Mills Act. Commissioners will report back regarding any conversations they have with their Supervisor regarding County adoption of the Mills act.*
 - *Staff to report back regarding fade-resistant materials for outdoor interpretive panels, as it applies to the Merriman historic signage project and other future projects.*
 - *Commissioner Pearlman to report back on the Grange Hall at the Fairgrounds.*
 - *Commissioners Woods and Pearlman to report back regarding the letter to the BOS re: information provided to prospective commissioners.*
14. ADJOURNMENT
Meeting adjourned at 1:15 pm
