



# County of Santa Cruz

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## DEPARTMENT OF COMMUNITY DEVELOPMENT AND INFRASTRUCTURE

701 OCEAN STREET, FOURTH FLOOR, SANTA CRUZ, CA 95060-4070  
Planning (831) 454-2580      Public Works (831) 454-2160

**Matt Machado, Deputy CAO, Director of Community Development and Infrastructure**

**Carolyn Burke**  
*Assistant Director*  
*Unified Permit Center*

**Stephanie Hansen**  
*Assistant Director*  
*Housing & Policy*

**Kent Edler**  
*Assistant Director*  
*Special Services*

**Steve Wiesner**  
*Assistant Director*  
*Transportation*

**Travis Cary**  
*Director*  
*Capital Projects*

**Kim Moore**  
*Assistant Director*  
*Administration*

## HISTORIC RESOURCES COMMISSION AGENDA

**MONDAY, JULY 17, 2023**

**9:30 A.M.**

**REGULAR MEETING**

**LOCATION: PARTICIPATE REMOTELY OR IN PERSON**

**LOCATION TO ATTEND IN PERSON:** County Building, 701 Ocean Street, Santa Cruz,  
4<sup>th</sup> floor Planning Department Conference Room

### **REMOTE PARTICIPATION OPTION:**

Using your computer: [Click here to join the meeting](#)

By telephone: Call 831-454-2222

Phone Conference ID: 725 868 499#

**FOR QUESTIONS REGARDING THE REMOTE HEARING PROCESS, OR TO PROVIDE WRITTEN PUBLIC COMMENTS ASSOCIATED WITH ANY AGENDIZED ITEM, PLEASE CONTACT ANNIE MURPHY, STAFF TO THE COMMISSION (ANNIE.MURPHY@SANTACRUZCOUNTY.US)**

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1. CALL TO ORDER/ROLL CALL
  - Welcome new Commissioners Kevin Newhouse and Lucia Orlando
2. AGENDA APPROVAL OR MODIFICATION
3. APPROVAL OF MINUTES from the regular meeting of January 23, 2023  
*Attachment: Minutes from January 23, 2023*
4. DECLARATION OF EX PARTE COMMUNICATIONS  
(Commissioner disclosure of oral and written communications and site visits related to applications appearing on this agenda)
5. PUBLIC COMMUNICATIONS (Members of the public may speak on items **not** on this

- agenda)
6. CONSENT ITEMS
  7. PUBLIC HEARING ITEMS  
*No public hearing items*
  8. NEW BUSINESS
    - A. Elect Chair and Vice Chair to serve from April 3, 2023 to March 31, 2024
    - B. Administration of oaths of office for existing members of the Historic Resources Commission.
    - C. Discuss drafting proclamations to honor the contributions of former commissioners Alverda Orlando and Carolyn Swift.
    - D. Presentation from the Museum of Art and History providing an overview of their annual report, highlighting activities and achievements related to historic preservation.
    - E. Present, review and comment on ordinance proposal regarding permits for demolition of buildings 50 years old or older, additional uses for historic properties, and additional documentation requirements for demolition of a historic resource.  
*Attachment: Staff Report*
  9. OLD BUSINESS
    - A. Report back from staff re: permitting history for work recently completed on the historically designated property at 7992 Soquel Drive in Aptos (APN 039-232-03), recently purchased by the RTC, and comments on the draft EIR for Segment 12 of Rail Trail project.  
*Attachments:*  
*Email from Commissioner Newhouse to the RTC*  
*Staff comments on the EIR*  
*Email from Becky Steinbruner*
    - B. Report back re: letter from the Commission to the Cabrillo Lions re: the application process for designating the WWI monument site as a historic resource.
    - C. Discuss HRC goals, including action items for goal 1 (HRC Training), Goal 2 (Historic Resources Inventory Clean up and digitization), Goal 3A (Demolition ordinance), and Goal 3B (tracking condition of historic structures).  
*Attachments:*  
*Goal Tracking PowerPoint*  
*Completed template documenting condition of historic resource (Goal 3B)*  
*Blank Template documenting condition of historic resource (Goal 3B)*
    - D. Report from Commissioner Phillips on the History Fair.  
*Attachment: Report from Commissioner Phillips*
    - E. Update on staff level reviews of applications related to historically designated properties damaged in the CZU fire and the Atmospheric River Storms, including repairing storm damage to the Evan Bennet House (703 Felton Empire Road, APN 064-031-30) and a new residence on the Gianoni Hill property to replace the residence

destroyed in the CZU fire (580 Swanton Road, APN 057-131-27).  
*Attachment: Criteria for new construction on a historic site (SCCC 16.42.060(D)).*

10. COMMISSIONER PRESENTATIONS/ INFORMATIONAL ITEMS
11. HISTORIC RESOURCES COMMISSION STAFF UPDATE
  - Required State of California training re: conflict of interest
12. WRITTEN COMMUNICATIONS
  - A. Email to Caltrans re: repaving of Highway 9 from Highway 1 to Felton
13. REVIEW OF ITEMS FOR FUTURE AGENDAS
14. ADJOURNMENT

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The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The Planning Department meeting room is located in an accessible facility. If you are a person with a disability and require special assistance in order to participate in the meeting, please call 454-3137 (TDD/ TTY call 711) at least 72 hours in advance of the meeting to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those affected, please attend the meeting smoke and scent free

### **APPEALS**

In accordance with Santa Cruz County Code Section 16.42.110, denials or approvals of Historic Preservation Plans by the Historic Resources Commission are appealable to the Board of Supervisors. Pursuant to Santa Cruz County Code Section 18.10.340, appeals to the Board of Supervisors shall be taken by filing a written notice of appeals with the Clerk of the Board of Supervisors, and submitting a copy of the notice along with the required appeal fee to the Planning Department, no later than fourteen calendar days following the date of the hearing from which the action was taken. For more information on appeals, please contact the Planning Department at 831-454-2580