



County of Santa Cruz

Department of Community Development and Infrastructure

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HISTORIC RESOURCES COMMISSION DRAFT MINUTES

MONDAY, JULY 17, 2023

9:30 A.M.

REGULAR MEETING

LOCATION: PARTICIPATE REMOTELY OR IN PERSON

LOCATION TO ATTEND IN PERSON: County Building, 701 Ocean Street, Santa Cruz,
4th floor Planning Department Conference Room

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1. CALL TO ORDER/ROLL CALL
 - a) Welcome new Commissioners Kevin Newhouse and Lucia Orlando

Chair Pearlman called the meeting to order at 9:33 a.m.

Commissioners Present: Phillips, Pearlman, Orlando and Newhouse

1st District Commissioner seat: Vacant

Staff present: Annie Murphy, Staff to the HRC. Jacob Lutz, Intern.

2. AGENDA APPROVAL OR MODIFICATION
 - MOTION TO APPROVE: Commissioner Phillips*
 - SECOND: Commissioner Newhouse*
 - AYES: Phillips, Pearlman, Orlando, Newhouse*

3. APPROVAL OF MINUTES from the regular meeting of January 23, 2023
 - Attachment: Minutes from January 23, 2023*
 - MOTION TO APPROVE WITH CORRECTION TO ITEM 8B OF MINUTES: Phillips*
 - SECOND: Commissioner Newhouse*
 - AYES: Phillips, Pearlman, Orlando, Newhouse*

4. DECLARATION OF EX PARTE COMMUNICATIONS
(Commissioner disclosure of oral and written communications and site visits related to applications appearing on this agenda)
5. PUBLIC COMMUNICATIONS (Members of the public may speak on items **not** on this agenda)
6. CONSENT ITEMS
7. PUBLIC HEARING ITEMS
No public hearing items
8. NEW BUSINESS
 - A. Elect Chair and Vice Chair to serve from April 3, 2023 to March 31, 2024
MOTION TO ELECT COMMISSIONER PEARLMAN AS CHAIR AND COMMISSIONER PHILLIPS AS VICE CHAIR: Commissioner Orlando
SECOND: Commissioner Newhouse
AYES: Phillips, Pearlman, Orlando, Newhouse
 - B. Administration of oaths of office for existing members of the Historic Resources Commission.
Oaths of office administered for all existing HRC members by Juliette Burke, Chief Deputy Clerk to the Board of Supervisors
 - C. Discuss drafting proclamations to honor the contributions of former commissioners Alverda Orlando and Carolyn Swift.
MOTION BY COMMISSIONER NEWHOUSE: Chair Pearlman, assisted by staff liaison Murphy, to draft proclamations honoring the work of former commissioners Swift and Woods
SECOND: Commissioner Phillips
AYES: Phillips, Pearlman, Orlando, Newhouse
 - D. Presentation from the Museum of Art and History providing an overview of their annual report, highlighting activities and achievements related to historic preservation, and and reviewing their budget.
Rob Wolf and Marla Novo with the Museum of Art and History provided an overview of Museum activities promoting local history and interpretation. Commission discussed providing a link to the Blue Plaque awards on the County Website, and interest in having the MAH collaborate and share resources with other local historic museums.
 - E. Present, review and comment on ordinance proposal regarding permits for demolition of buildings 50 years old or older, additional uses for historic properties, and additional documentation requirements for demolition of a historic resource.
Staff Liaison Annie Murphy reviewed the proposal to update regulations relating to demolition, which was supported by the Commission. Ms. Murphy will bring forward an ordinance to the Commission at a future meeting.
9. OLD BUSINESS
 - A. Report back from staff re: permitting history for work recently completed on the historically designated property at 7992 Soquel Drive in Aptos (APN 039-232-03), recently purchased by the RTC, and comments on the draft EIR for Segment 12 of Rail Trail project.

Attachments:

Email from Commissioner Newhouse to the RTC

Staff comments on the EIR

Email from Becky Steinbruner

Staff Liaison Annie Murphy reviewed the permitting history for the property.

Commissioner Newhouse noted that the name on the DPR should read "Rice House" and not "Judge Rice House." Commissioner Newhouse also commented that there appears to be sufficient area at the rear of the property such that the proposed trail should not impact the historic residence.

- B. Report back re: letter from the Commission to the Cabrillo Lions re: the application process for designating the WWI monument site as a historic resource.

Attachment: Letter to the Cabrillo Lions

Chair Pearlman noted that the letter has been sent to Cabrillo Lions informing the Lions Club that the Commission would be in support of listing the monument as a historic resource, if an application was brought forward with appropriate documentation and research documenting that it meets designation criteria.

- C. Discuss HRC goals, including action items for goal 1 (HRC Training), Goal 2 (Historic Resources Inventory Clean up and digitization), Goal 3A (Demolition ordinance), and Goal 3B (tracking condition of historic structures).

Attachments:

Goal Tracking PowerPoint

List of designated historic resources in the County (Goal 2)

Completed template documenting condition of historic resource (Goal 3B)

Commission reviewed goals, as recorded by Vice Chair Lynda Phillips. Regarding Goal 6, Website, subcommittee consisting of commissioners Phillips and Pearlman to coordinate with staff Liaison regarding work of the HRC.

- D. Report from Commissioner Phillips on the History Fair.

Attachment: Report from Commissioner Phillips

Commissioner Phillips provided a report to the Commission.

Commission discussed creation of a subcommittee comprised of commissioners Orlando and Pearlman to design and create a banner, prepare a supply box for public outreach events, and research costs.

Commissioner Phillips noted that Jessica Kusz with the City of Santa Cruz Historic Preservation Commission is interested in partnering with the HRC on activities or events. Discuss at a future meeting how to address the cultural context for historically designated properties.

- E. Update on historically designated properties damaged in the CZU fire and the Atmospheric River Storms, including repairing storm damage to the Evan Bennet House (703 Felton Empire Road, APN 064-031-30) and a new residence on the Gianoni Hill property to replace the residence destroyed in the CZU fire (580 Swanton Road, APN 057-131-27).

Attachment: Criteria for new construction on a historic site (SCCC 16.42.060(D)).

Staff Liaison Annie Murphy provided an update.

10. COMMISSIONER PRESENTATIONS/ INFORMATIONAL ITEMS
 11. HISTORIC RESOURCES COMMISSION STAFF UPDATE
 - Required State of California training re: conflict of interest
 12. WRITTEN COMMUNICATIONS
 - A. Letter from CalTrans re: repaving of Highway 9 from Highway 1 to Felton
 - B. Correspondence from Becky Steinbruner
 13. REVIEW OF ITEMS FOR FUTURE AGENDAS

Items noted for future agenda items include review of ordinance related to demolition (Agenda item 8E), discuss proclamation to honor former commissioner Neal Woods, discuss how to address the cultural context for historically designated properties on DPR forms, and continue review of goals
 14. ADJOURNMENT

MOTION BY COMMISSIONER NEWHOUSE
SECOND: Commissioner Orlando
AYES: *Phillips, Pearlman, Orlando, Newhouse*
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APPEALS

In accordance with Santa Cruz County Code Section 16.42.110, denials or approvals of Historic Preservation Plans by the Historic Resources Commission are appealable to the Board of Supervisors. Pursuant to Santa Cruz County Code Section 18.10.340, appeals to the Board of Supervisors shall be taken by filing a written notice of appeals with the Clerk of the Board of Supervisors, and submitting a copy of the notice along with the required appeal fee to the Planning Department, no later than fourteen calendar days following the date of the hearing from which the action was taken. For more information on appeals, please contact the Planning Department at 831-454-2580