



Exhibit A

County of Santa Cruz

Jocelyn Drake
Assistant Director
Permit Division

Stephanie Hansen
Assistant Director
Housing & Policy

Carolyn Burke
Assistant Director
Special Services

Steve Wiesner
Assistant Director
Transportation

Damon Adlao
Director
Capital Projects

Kim Moore
Assistant Director
Administration

HISTORIC RESOURCES COMMISSION MINUTES

MONDAY, OCTOBER 7, 2024

9:30 A.M.

REGULAR MEETING

Location of Meeting: 701 Ocean Street, 4th Floor, Planning, Lrg Conf. Room

1. CALL TO ORDER/ROLL CALL

Chair Pearlman called the meeting to order at 9:48 a.m.

Commissioners Absent/Excused: NA

Commissioners Present: Phillips (District 5), Pearlman (Dist. 4), Orlando (Dist. 3), Newhouse (Dist. 2), Burton (Dist. 1)

Staff present: Matthew Sundt and Donovan Arteaga (staff to the HRC)

Guest: Marla Novo of Santa Cruz Museum of Art and History

2. AGENDA APPROVAL OR MODIFICATION

MOTION TO APPROVE: Commissioner Philips

SECOND: Commissioner Newhouse

AYES: Pearlman, Burton, Newhouse, Phillips

3. APPROVAL OF MINUTES from the regular meeting of July 8, 2024

MOTION TO APPROVE: Orlando

SECOND: Burton

AYES: Pearlman, Burton, Newhouse, Orlando

Attachment: NA

4. DECLARATION OF EX PARTE COMMUNICATIONS

(Commissioner disclosure of oral and written communications and site visits related to applications appearing on this agenda): (1) correspondence between Commissioner Newhouse and RTC Commissioner Kristen Brown regarding the Arano House, (2) email correspondence between Becky Steinbruner and HRC Commissioner Barry Pearlman; and correspondence between Becky Steinbruner and Commissioners Barry Pearlman and Kevin Newhouse regarding dedication at Aptos Village Park.

5. PUBLIC COMMUNICATIONS (Members of the public may speak on items not on this agenda): No public communications items

6. CONSENT ITEMS: No consent items
7. PUBLIC HEARING ITEMS: No public hearing items
8. NEW BUSINESS
 - A. MAH presentation by Marla Novo. MAH will present 2025/26 budget to HRC at April 2025 meeting, or other HRC meeting date before MAH budget adoption.
 - B. HRC staff liaison Matthew Sundt conveys that CLG grant of \$40,000 was awarded but waiting for contract. Need BOS to ratify and accept said grant and sign contract.
 - C. SCCO Code Section 2.38.120 addresses election of officers and that they must turn over every two years with one year abstaining from an officer position before being eligible to be an officer again. The matter of “wobble room” had to do with what if nobody wants to be chair or vice-chair other than those already in those positions. It was stated by the HRC liaison that 2.38.120 is the ideal but that it is possible that a chair or vice-chair position may not turn over if there is no interest on the part of other Commissioners to take the job.
 - D. HRC staff liaison presents the GP policies and strategies relevant to the HRC and historic preservation in Santa Cruz County.
 - E. Review of Santa Cruz County “Your Tax Dollars at Work” budget on county website.
9. OLD BUSINESS
 - A. Commission Chair Barry Pearlman presents on the Redman House. HRC votes unanimously to allocate \$600 of HRC budget to fund the Building Dept. inspection of the Redman House. Motion by K. Newhouse and second by L. Orlando
 - B. Commission review the HRC Goals.
 - a. Training with city of Santa Cruz HRC will occur when possible. Ryan Bane, City of Santa Cruz HRC staff liaison has been contacted twice on the subject in the past eight months.
 - b. De-listing to occur as soon as possible by HRC staff; DPR format is fixed by State Dept. of Parks and Recreation (DPR); photo updates and procedures is labor intensive – will need a cadre of volunteers, but beyond that a photo update will require a dedicated meeting. Lynda provides Staff Liaison with “DPR Form Questions” – Liaison to respond ASAP.
 - c. HRC staff liaison conveyed that work on a demolition and demolition by neglect ordinance commenced but has been put on hold while other CDI tasks related to the Housing Element update are taken care of. No date certain as to when ordinances will be ready for the HRD to review.
 - d. See B.c
 - e. _____
 - f. Mills Act staff report was started and put on hold while work related to the Housing Element update continues.
 - g. _____
 - h. CLG grant awarded. Refer to 8.B
10. COMMISSIONER PRESENTATIONS/ INFORMATIONAL ITEMS
 - a. HRC needs training related to Historic Context Statement update;
 - b. Bayview Hotel open house
 - c. Alba School property deeded to park district
11. HISTORIC RESOURCES COMMISSION STAFF UPDATE - NA

12. WRITTEN COMMUNICATIONS - NA
 13. REVIEW OF ITEMS FOR FUTURE AGENDAS
 1. need to set date for 2025 meetings
 14. ADJOURNMENT @ 12:23 pm
MOTION TO APPROVE: Philips
SECOND: Newhouse
AYES: Unanimous
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APPEALS

In accordance with Santa Cruz County Code Section 16.42.110, denials or approvals of Historic Preservation Plans by the Historic Resources Commission are appealable to the Board of Supervisors. Pursuant to Santa Cruz County Code Section 18.10.340, appeals to the Board of Supervisors shall be taken by filing a written notice of appeals with the Clerk of the Board of Supervisors, and submitting a copy of the notice along with the required appeal fee to the Planning Department, no later than fourteen calendar days following the date of the hearing from which the action was taken. For more information on appeals, please contact the Planning Department at 831-454-2580