



# Exhibit A

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## County of Santa Cruz

**Jocelyn Drake**  
Assistant Director  
Permit Division

**Stephanie Hansen**  
Assistant Director  
Housing & Policy

**Carolyn Burke**  
Assistant Director  
Special Services

**Steve Wiesner**  
Assistant Director  
Transportation

**Damon Adlao**  
Director  
Capital Projects

**Kim Moore**  
Assistant Director  
Administration

## HISTORIC RESOURCES COMMISSION MINUTES

**MONDAY, FEBRUARY 10, 2025**

**9:30 A.M.**

**REGULAR MEETING**

**Location of Meeting: 701 Ocean Street, 4<sup>th</sup> Floor, Planning, LRG Conf. Room**

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**1. CALL TO ORDER/ROLL CALL**

*Vice-Chair Phillips calls the meeting to order at 9:41 a.m.*

*Commissioners Absent/Excused: Barry Pearlman (Dist. 4)*

*Commissioners Present: Phillips (District 5), Orlando (Dist. 3), Newhouse (Dist. 2), Burton (Dist. 1)*

*Staff present: Matthew Sundt (Staff liaison), Mark Connolly (Policy Section Supervisor)*

*Guest: Sheri Thomas – County Assessor-Recorder*

**2. AMEND AND APPROVE AGENDA**

*MOTION TO AMEND AGENDA: Commissioner Newhouse requests 2/10 Agenda item 8g move to 9B*

*SECOND: Commissioner Orlando*

*AYES: Burton, Phillips, Orlando, Newhouse*

**3. AMEND AND APPROVE MINUTES from the regular meeting of October 7, 2024**

*AMEND: #8.A should read June, not April; #9.B.b should read "L. Phillips", nor "Lynda Phillips"; #9.B.d should read #9.B.c*

*MOTION TO AMEND: Orlando*

*SECOND: Burton*

*AYES: Burton, Orlando, Newhouse, Phillips*

**4. DECLARATION OF EX PARTE COMMUNICATIONS**

*(Commissioner disclosure of oral and written communications and site visits related to applications appearing on this agenda): None to report.*

**5. PUBLIC COMMUNICATIONS (Members of the public may speak on items not on this agenda): No public communications items**

6. CONSENT ITEMS: Approval of 2025 meeting schedule for February 10, June 9 and September 8.  
*MOTION TO APPROVE: Orlando*  
*SECOND: Newhouse*  
*AYES: Burton, Orlando, Phillips, Newhouse*
7. PUBLIC HEARING ITEMS: No public hearing items
8. NEW BUSINESS
  - A. Election: Kevin Newhouse voted as Chair and Lucia Orlando voted as Vice-Chair and each for a two-year term.  
*MOTION TO APPROVE OFFICERS: Orlando*  
*SECOND: Burton*  
*AYES: Burton, Orlando, Phillips, Newhouse*
  - B. Discussion of the Mills Act program with Sheri Thomas County Assessor-Recorder  
Limit contracts to 20 and limit program to NR- 1 to NR-4 properties only.  
*MOTION TO APPROVE RECOMMENDATION TO BOS: Burton*  
*SECOND: Phillips*  
*AYES: Burton, Orlando, Phillips, Newhouse*
  - C. Presentation by commissioner Newhouse: Bayview Hotel is still on the market.
  - D. Presentation on Historic Context Statement by Staff Liaison M. Sundt
  - E. Presentation on delisting the Redman-Hirahara House from the County's Historic Inventory.  
*MOTION TO APPROVE RECOMMENDATION TO BOS: Phillips*  
*SECOND: Orlando*  
*AYES: Burton, Orlando, Phillips, Newhouse*
  - F. County Fair Ad Hoc Committee to include Orlando and Pearlman (note that subsequent email correspondence from Pearlman dated February 13 indicated he would not be available to participate in ad hoc committee. Lynda Phillips will volunteer for the Ad Hoc Committee).
9. OLD BUSINESS
  - A. Staff Liaison M. Sundt conveys that Demolition by Neglect ordinance is slowly materializing. No date certain as to when ordinance will be brought forth, but 2025 is most likely.
  - B. Discussion about training with the City of Santa Cruz. Also consider training / courses with the Cal. Preservation Foundation and Commission as well as training on the Cal. Historic Building Code. Staff Liaison to check existing compiled list of properties that could potentially be added to Historic Inventory.
10. COMMISSIONER PRESENTATIONS/ INFORMATIONAL ITEMS – No items.
11. HISTORIC RESOURCES COMMISSION STAFF UPDATE - NA
12. WRITTEN COMMUNICATIONS - NA
13. REVIEW OF ITEMS FOR FUTURE AGENDAS
  1. Blue Plaque Awards Update
  2. Museum of Art and History Annual Budget presentation by MAH staff

14. ADJOURNMENT @ 12:45 pm  
MOTION TO APPROVE: *Philips*  
SECOND: *Newhouse*  
AYES: *Burton, Orlando, Phillips, Newhouse*
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### **APPEALS**

In accordance with Santa Cruz County Code Section 16.42.110, denials or approvals of Historic Preservation Plans by the Historic Resources Commission are appealable to the Board of Supervisors. Pursuant to Santa Cruz County Code Section 18.10.340, appeals to the Board of Supervisors shall be taken by filing a written notice of appeals with the Clerk of the Board of Supervisors, and submitting a copy of the notice along with the required appeal fee to the Planning Department, no later than fourteen calendar days following the date of the hearing from which the action was taken. For more information on appeals, please contact the Planning Department at 831-454-2580