

**MEMORANDUM**

Date: April 25, 2017  
To: Housing Advisory Commissioners  
From: Julie Conway, Housing Manager  
Re: Housing Workload

At the March 1<sup>st</sup> Housing Advisory Commission (HAC) meeting there was a proposal furthering a HAC discussion regarding the duties, responsibilities and role that the HAC could play in a community wide discussion about the affordable housing crisis currently being experienced. This discussion included a proposal to request Board direction for additional HAC meetings with a broader scope than has typically been played by the HAC of advising the Board of Supervisors on housing and community development related issues.

Since the March discussion the HAC has hosted two special meetings regarding Accessory Dwelling Units. It is worth noting that there are policy matters that the HAC will be taking up at the direction of the Board. These include:

- today's workshop on "Hosted Rentals",
- revisiting of the "developer choice" option for the Inclusionary Program later this year,
- completion of the ADU Program including a proposed loan program that could secure deed restrictions for affordability,
- disposition of the Harper Street site,
- refinement of the implementation program for farmworker housing ensuring affordability and appropriate occupancy,
- development of Program Guidelines for Density Bonus rental units,
- on-going administration of the single family affordable home portfolio including those developed through the Measure J Program, the First Time Homebuyer Programs, the Mobile Home Change Out Program, and the homes at Corralitos Creek and Canterbury Park Townhomes, and
- potential outreach and program selection for Community Development Block Grant funding.

In addition to the above the Housing Section is currently developing a web based Housing Loan Portfolio management system, continues to serve as the Lead Agency for the Homeless Action Partnership (the Santa Cruz County Homeless Continuum of Care) operates Grant Funded loan programs and is working on site identification for the next County funded affordable rental project.

The Commission was involved in the development of the Housing Element and the Planning Department is actively working to implement the policies and programs that arose from that document. Staff is also involved with implementing the Sustainable Santa Cruz County Plan. Because these are significant work items on the agenda for the coming year, many of which include consultation with the HAC in fulfillment of the core mission of advising the Board of Supervisors on housing matters, I am recommending that additional meetings are not pursued at this time.