



# County of Santa Cruz

## Housing Advisory Commission

Department of Community Development and Infrastructure

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### DRAFT MINUTES

### HOUSING ADVISORY COMMISSION

### REGULAR MEETING

**DATE:** Wednesday, September 6, 2023  
**TIME:** 1:00 PM to 2:30 PM  
**LOCATION:** Coastlines Meeting Room  
County Government Center  
701 Ocean Street, 5<sup>th</sup> Floor, Room 520  
Santa Cruz, CA 95060

### REGULAR AGENDA

#### 1. Roll Call, Call to Order

Chair Simon called the meeting to order at 1:00 pm.

Commissioners Present: Chair Sibley Simon, Vice-Chair John Flaniken, Bryan Chambers, Amanda Harris-Altice, Katharine "Kate" Minott, and Rose Marie McNair

Commissioners Excused: None

Commissioners Absent: Bianca Alvarez, Anthony J. "Bud" Carney, Kent Washburn

Staff Present: Mark Connolly, Principal Planner, Matthew Sundt, Policy Planner; Suzanne Isé, Principal Planner, Tracy Cunningham, Housing Specialist III, Stephanie Hansen, Assistant Director, Peter Detlefs, CAO Analyst

Public Present: Becky Steinbruner, Joanna Carmen-Mid Peninsula Housing, and Ken Hart-Swift Consulting.

#### 2. Announcements

Introduction of newly appointed Commissioner Bianca Alvarez postponed to next meeting due to her absence.

#### 3. Additions and Corrections to Agenda:

*None*

4. **Oral Communications:**

*Members of the Public may address the Commission on items not on the agenda.*

5. **Oaths of Office:**

Helen Bayly, Clerk of the Board staff, administered the Oath of Office for Commissioners Chambers, Flaniken, Harris-Altice, Minott, McNair, and Simon.

**CONSENT AGENDA**

6. **Draft Minutes**

**Action:** Approved corrected May 3, 2023, Minutes, adding Anthony J. “Bud” Carney in attendance at the May 3, 2023, meeting.

**Motion:** Minott                      **Second:** Chair Simon

**Motion Passed:**

**Ayes:**                      **6**

**Nays:**                      **0**

**Abstain:**                      **0**

**Absent:**                      **3**

**SCHEDULED ITEMS**

7. **Draft 2023 Housing Element: Study Session**

Matthew Sundt and Suzanne Isé provided a presentation on the Draft 2023 Housing Element, including the project timeline, community engagement process, sites inventory including a list of sites proposed for rezoning in the first three years of the 6<sup>th</sup> Cycle, and remaining milestones before the Draft is submitted to the State. Commissioners asked questions and commented on the presentation. The Chair called for public comment. Several members of the public commented and asked questions.

8. **Housing Activities Update**

Suzanne Isé, Principal Planner, reported that MidPen’s 17<sup>th</sup> and Capitola Road (1500 Capitola Road) project is almost complete and will begin lease-up in the Fall, and Pippin II, located outside Watsonville, is scheduled to be complete by Spring 2024.

9. **Election of Officers (Chair and Vice Chair)**

Commissioner Minott nominated Sibley Simon as Chair, and John Flaniken as Vice-Chair. The Nominations were unanimously approved via roll call vote.

**Nominations Approved:**

**Ayes:**                      **6**

**Nays:**                      **0**

**Abstain:**                      **0**

**Absent:**                      **3**

## **WRITTEN CORRESPONDENCE**

*10. None*

## **ADJOURNMENT**

### **11. Next Meeting Date**

Staff confirmed that the Commissioners could make an adjusted meeting time for the November 1, 2023, meeting, shifting the time from 1:00 PM to 6:30 PM. Staff also advised that the meeting would be held in the Board Chambers instead of the Coastlines Room to accommodate anticipated public interest in the Housing Element Update Hearing.

Sibley Simon adjourned the meeting at 2:35 pm