



County of Santa Cruz
Planning Department
701 Ocean Street, 4th Floor
Santa Cruz, CA 95060

NOTICE OF PENDING ACTION

An application for the project described on this notice has been filed and a decision about the project will soon be made by Planning Department staff. Any member of the public may submit comments on the proposal prior to the deadline listed on the reverse side of this notice. The project plans may be viewed on the Planning Department website (<http://www.sccoplanning.com/PlanningHome/ZoningDevelopment/ViewLevel4Plans.aspx>). The webpage may also be used to track the project decision date, which initiates an appeal period.

Any aggrieved person, or the applicant, may appeal the ultimate decision on this project by submitting a written request within 14 calendar days of the decision date and paying an appeal fee. Please be aware that, while an **anticipated** decision date has been identified for purposes of this notice, the **actual** decision date initiating the appeal period will be posted on the web address described above. Information regarding the appeal process or fees may be obtained by phoning (831) 454-2130 Monday through Friday.

«APN»

«OWNER»

«STREET»

«CITY», «ZIP»

COUNTY OF SANTA CRUZ PLANNING DEPARTMENT

NOTICE OF PENDING ACTION

APPL. #: XXXXXX

APN: XXX-XXX-XX

Proposal to operate a new X-bedroom residential vacation rental.
Requires a residential Vacation Rental Permit.

Property located at XXX.

OWNER:

APPLICANT:

SUPERVISORIAL DISTRICT:

PLANNER: Fernanda Dias Pini, (831) 454-3119

EMAIL: Fernanda.DiasPini@santacruzcountycalifornia.gov

Comments must be received by XX/XX/XXXX. A decision on the application will be made on or after XX/XX/XXXX.

Appeals must be submitted in writing, include the required fee, and be received at the Planning Department by 5:00 p.m. 2 weeks from the decision date. Information about the appeal process may be obtained by phone at (831) 454-2130 or by contacting the project planner listed above.

Issues that arise from the use of the property as a vacation rental should be reported to the emergency contact posted at the property and on the Planning Department website at www.sccoplanning.com under “Vacation Rentals”.

Vacation Rental emergency contact for this application is:

Name:

Telephone #:

Address:

Discussion with the emergency contact can resolve most issues.

Vacation rental applications are processed pursuant to Santa Cruz County Code section 13.10.694, also available at the Planning Department website.