



County of Santa Cruz  
Planning Department  
701 Ocean Street, 4<sup>th</sup> Floor  
Santa Cruz, CA 95060

#### NOTICE OF PENDING ACTION

An application for the project described on this notice has been filed and a decision about the project will soon be made by Planning Department staff. Any member of the public may submit comments on the proposal prior to the deadline listed on the reverse side of this notice. The project plans may be viewed on the Planning Department website ([cdi.santacruzcountyca.gov](http://cdi.santacruzcountyca.gov) under Pending Public Notice Projects). The webpage may also be used to track the project decision date, which initiates an appeal period.

Any aggrieved person, or the applicant, may appeal the ultimate decision on this project by submitting a written request within 14 calendar days of the decision date and paying an appeal fee. Please be aware that, while an **anticipated** decision date has been identified for purposes of this notice, the **actual** decision date initiating the appeal period will be posted on the web address described above. Information regarding the appeal process or fees may be obtained by phoning (831) 454-2130 Monday through Friday.

DISTRICT SUPERVISOR

5

## COUNTY OF SANTA CRUZ PLANNING DEPARTMENT

### NOTICE OF PENDING ACTION

APPL. #: 241257

APN: 093-093-21

Proposal to establish a new, one-bedroom Vacation Rental in an existing single-family dwelling. Requires a Vacation Rental Permit. Property is located on the eastern side of Circle Drive (18475 Circle Drive), approximately 200-feet north of the intersection of Circle Drive and Main Boulevard in Los Gatos.

Property located at **18475 Circle Drive. Los Gatos, CA 95033.**

**OWNER: Meghan Coyle**

**APPLICANT: Meghan Coyle**

**SUPERVISORIAL DISTRICT: 5**

**PLANNER: Michael Lam, (831) 454-3371**

**EMAIL: [michael.lam@santacruzcountyca.gov](mailto:michael.lam@santacruzcountyca.gov)**

**Comments must be received by August 29, 2024.**

A decision on the application will be made on or after **August 30, 2024.**

Appeals must be submitted in writing, include the required fee, and be received at the Planning Department by 5:00 p.m. 2 weeks from the decision date. Information about the appeal process may be obtained by phone at (831) 454-2130 or by contacting the project planner listed above.

**Issues that arise from the use of the property as a vacation rental should be reported to the emergency contact posted at the property and on the Planning Department website at <https://cdi.santacruzcountyca.gov/UPC/DiscretionaryPermitsZoning.aspx> under "Vacation Rentals".**

**Vacation Rental emergency contact for this application is:**

**Name: Alyssa Dunlap**

**Telephone #: 610-405-0962**

**Address: 650 La Maison Dr. San Jose, CA 95128**

**Discussion with the emergency contact can resolve most issues.**

Vacation rental applications are processed pursuant to Santa Cruz County Code section 13.10.694, also available at the Planning Department website.