



COUNTY OF SANTA CRUZ

PLANNING DEPARTMENT

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KATHLEEN MOLLOY, PLANNING DIRECTOR

March 6, 2019

AGENDA DATE: March 13, 2019

Agenda Item #: **6**

Time: after 9:00 a.m.

Planning Commission
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

Subject: 2018 General Plan Annual Report

Planning Commissioners:

State law and County regulations require preparation of an annual report regarding progress toward the implementation of the General Plan. Review of the report at public hearings by your Commission and the Board of Supervisors are required by County regulations. State law also requires that this report be submitted to the Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD). Several categories, such as approved General Plan amendments, progress in meeting regional fair share housing needs, park site acquisition, and the Urban Services Line annual review, are required areas of review and are discussed in this 2018 Annual Report (see Exhibit A). Various housing statistics are reported on forms developed by HCD (see Exhibit B).

SUMMARY AND RECOMMENDATION

The attached General Plan Annual Report summarizes General Plan-related activity that occurred in 2018, including a Housing Element progress report, as well as pending and anticipated future General Plan-related actions.

It is therefore, **RECOMMENDED** that your Commission:

1. Conduct a public hearing on the 2018 General Plan Annual Report; and;
2. Direct Planning staff to include your comments in the report to the Board of Supervisors.

Sincerely,

David Carlson
Resource Planner

Kathy Molloy
Planning Director

Exhibit A: 2018 Annual General Plan Report
Exhibit B: Housing Element Annual Progress Report

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2018 GENERAL PLAN ANNUAL REPORT

State Law

California Government Code 65400(a)(2) requires the County by April 1 of each year to provide an annual report to the Board of Supervisors, the State Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) that includes the following:

- (A) The status of the General Plan and progress in its implementation.
- (B) The progress in meeting the County's share of regional housing needs and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing. The housing element portion of the annual report is prepared using standards, forms, and definitions adopted by HCD.
- (C) The number of housing development applications received in the prior year.
- (D) The number of units included in all development applications in the prior year.
- (E) The number of units approved and disapproved in the prior year.
- (F) The degree to which the General Plan complies with the guidelines developed by OPR.
- (G) A listing of sites rezoned to accommodate that portion of the city's or county's share of the regional housing need.
- (H) The number of net new units of housing, including both rental housing and for-sale housing, that have been issued a completed entitlement, a building permit, or a certificate of occupancy, thus far in the housing element cycle, and the income category, by area median income category, that each unit of housing satisfies.
- (I) The number of applications submitted, approvals granted, building permits issued, and number of units constructed pursuant to Senate Bill 35 (2018).

County Code

Santa Cruz County Code Section (SCCC) 13.01.120 addresses the status of the General Plan and progress in its implementation and includes the following specific requirements for the General Plan Annual Report:

- (A) The report shall be subject to a public hearing at the Planning Commission and Board of Supervisors.
- (B) A summary of General Plan amendments processed during the preceding year and those pending review, including those initiated by amendment applications and by referrals from the Board of Supervisors.
- (C) A report on the progress and status of implementation programs such as the annual review of commercial agricultural land classification pursuant to Chapter 16.50 SCCC; park site acquisitions and reviews for development applications; General Plan consistency reports for

public works projects; capital improvement program preparation and reviews for independent agencies; and the development of priority coastal uses including low and moderate income housing, visitor accommodations, and public access to the coast.

(3) A review of significant policy issues which may have arisen regarding provisions of the General Plan and including the annual urban services line review pursuant to Chapter 17.02 SCCC.

(4) A recommendation for General Plan amendments to be initiated to maintain an effective, up-to-date General Plan including policy changes, clarifications and new policy development; changes in land use allocations; and changes necessary to update resource and constraint maps. The recommendation may also include suggestions for priorities for implementation programs, as well as General Plan amendments to be included in the work program for the following fiscal year.

2018 General Plan Amendments

There were two General Plan Amendment in 2018.

- General Plan amendments related to the proposed *Non-Retail Commercial Cannabis Regulations and Licensing Program*. The program regulates land use and licenses for cannabis cultivation, manufacturing, and distribution.
- General Plan amendments related to the proposed Nissan of Santa Cruz project. The proposed amendment changed the land use designation of the site near 41st Avenue and Soquel Drive from Community Commercial (C-C) to Service Commercial (C-S).

General Plan Amendments Pending Review

- Staff has prepared General Plan amendments related to safety and protection from hazards. The update of the Safety Element, which is pending, will bring policies in line with updated State laws and adopted guidance and respond to future conditions created by sea level rise. Public hearings on the proposed amendments were conducted in last quarter of 2018 and additional public hearings are scheduled in early 2019. The proposed amendments include:
 - Updated policies in the Safety Element addressing climate change, coastal bluffs and beaches, erosion control, flood hazards, fire hazards, and environmental justice.
 - Updated air quality policies and relocate the policies from the Conservation and Open Space Element to the Safety Element.
 - Updated policies addressing land use in the unincorporated areas in the vicinity of the Watsonville Municipal Airport to incorporate regulations from the California Airport Land Use Planning Handbook pursuant to state law, and relocating these policies from the Circulation Element to the Land Use Element.
 - Updates to the noise policies and relocation from the Safety Element to a new Noise Element.
- Staff has drafted proposed amendments to certain public facility and agricultural policies that would be supportive of school employee housing, 100% affordable rental housing,

and agricultural employee/farmworker housing, which are scheduled for consideration in Spring/Summer 2019.

Excepting the adoption of Housing Element updates, including the recent 2015 Housing Element, the General Plan/LCP was last comprehensively updated in 1994.

In order to maintain an effective and up-to-date General Plan, several elements are expected to be revised and updated in 2019/2020 to incorporate sustainability principles by providing for efficient land use, resource protection, economic opportunities, transportation options, adequate housing and quality neighborhoods, as articulated in the vision of the Sustainable Santa Cruz County Plan (2014). During 2019/2020, county staff intends to finalize the project description of the Sustainability Policy and Regulatory Update, and to prepare an Environmental Impact Report (EIR) on the package, which will also include proposed code modernization amendments to the Zoning Ordinance along with the General Plan Sustainability Update. The package will amend and update the Land Use, Circulation and Community Design Elements to incorporate sustainability policies and several new land use designations, as articulated in the Sustainable Santa Cruz County Plan. After completion of the EIR, the proposed changes are expected to be considered at public hearings by the Planning Commission and Board of Supervisors starting in early 2021.

The Sustainability Policy and Regulatory Update amendments are expected to address the following issues:

- Water availability;
- Traffic and transportation;
- Creating Medical Mixed Use, Residential Flex, Workflex General Plan designations, and other new General Plan land use policies and amendments, designations and Zoning Districts;
- Strategies to balance jobs/housing ratio to ensure creation of adequate sites for workplaces and housing for accommodating forecasted population and employment growth;
- Strategies for reducing land use and transportation related greenhouse gas emissions, as required by State Law (AB 32, SB 375 and SB 743), and as detailed in the County Climate Action strategy (2013).

Land use designation and zoning corrections.

There are sixteen (16) known sites with incorrect zoning and/or land use designation, some due to drafting errors associated with the 1994 General Plan Update and some due to apparent drafting errors dating from before 1994. Because the Planning Department absorbs the cost of correcting drafting errors, these have been low priority items unless an owner specifically requests correction of the error or if correction of the error would further specific County goals and policies, such as enabling economic development. No corrections were brought forward in 2018. Given staffing constraints and other priorities, it is not expected that corrections will be pursued by the County in 2019.

Implementation Programs

The General Plan prioritizes preservation of agricultural lands in the County. Agricultural resource lands are designated by the General Plan and are further classified into agricultural land types based on viability of continued agricultural operations. There were no applications to

amend an agricultural land classification type in 2018.

When a development permit application is filed with the county for a property which is designated as a proposed park site in the General Plan, the property is reviewed by Parks, Open Space & Cultural Services Department staff and the Park and Recreation Commission for possible acquisition. There were no reviews of “D” designations considered by the Department, or reviewed by the Parks and Recreation Commission in 2018.

Each year the Department of Public Works in conjunction with the County Administrative Office and the Planning Department creates a Capital Improvement Program (CIP) document which is consistent with the General Plan. The CIP is reviewed by the Planning Commission and approved by the Board of Supervisors along with the County Budget each year.

Capital projects proposed by other agencies in the unincorporated portion of the County are also reviewed for General Plan consistency. The Pure Water Soquel project proposed by the Soquel Creek Water District which was the subject of an EIR in 2018 would not conflict with any applicable General Plan policies.

Projects involving development of priority coastal uses, including low- and moderate-income housing, visitor accommodations, and public access to the coast, which were reviewed by the Planning Department in 2018 include the proposed Santa Cruz Coastal Reuse Plan – Davenport Cement Plant, the San Vicente Redwoods Public Access Plan, and two projects in the Coastal Zone involving low- and moderate-income housing.

Annual Urban Services Line Review

The purpose of the Annual Urban Services Line Review is to consider the need for possible inclusion or removal of particular parcels or areas. There is no identified need at this time for inclusion or removal of parcels or areas. There were no applications filed in 2018 to amend the Urban Services Line.

Recommendation

General Plan amendments to maintain an effective, up-to-date General Plan have been initiated and are currently proceeding through the environmental review and public hearing process. These projects are described above and include the amendments to the Safety and Noise Elements and the Sustainability Policy and Regulatory Update. A priority of the Planning Department in 2019 is to complete the Safety Element amendments and make significant progress on the environmental review of the Sustainability Policy and Regulatory Update.

Housing Element Annual Report

This part of the General Plan Annual Report details progress in meeting the County’s share of regional housing needs and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing. The housing element portion of the annual report is prepared using standards, forms, and definitions adopted by the California State Department of Housing and Community Development (HCD). The data and information in the HCD forms documents the number of new units of all types of housing in each income category, and the progress in meeting the County’s share of the regional housing need.

The reporting forms have been revised by HCD and now require much more data on each

application, entitlement, issued building permit and completed construction in an Excel spreadsheet format. As a result, the tables are very large and difficult to reproduce as attachments to this report. There for Tables A and A2 are not attached to this report but will be submitted to HCD and OPR as required. Summaries of the information in Table A and A2 is attached to this report in Table B and the Summary Table.

Table A contains data on the housing development applications that were submitted to the Planning Department in 2018. The number of proposed units in all the applications received is 171. Many of these applications were still in process at the end of 2018 and are expected to be approved in 2019.

Table A-2 contains data on the discretionary housing development applications that were approved (entitled), all ministerial building permits issued for housing development, and housing construction completed. Building permits were issued for a total of 103 housing units in 2018 including single family dwellings, ADUs, and apartments.

Table B places these 103 new housing units into affordability categories to demonstrate the County's progress in meeting the allocated share of regional housing need for the planning period (RHNA).

Table C is not applicable to Santa Cruz County.

Table D contains information on the status and progress of housing element program and policy implementation for all programs described in the housing element.

Tables E and F are not applicable to Santa Cruz County.

The Summary Table provides a summary of housing units for which applications were submitted in 2018. As stated above many of these applications were still in process at the end of 2018 and are expected to be approved in 2019

Status of Development on Parcels Zoned 20 Units/Acre Sites (RM-2-R)

From 2007- 2009, as required by the Housing and Community Development Department (HCD) as part of the certification of the County's Housing Element, 26.5 acres of land on a total of five sites were rezoned to allow for housing at 20 units per acre.

The General Plan Housing Element requires that the Planning Department report to the Board of Supervisors on development permits that have been approved or issued for each RM-2-R site (R-Combining). The rezoning of the sites included a Planned Unit Development for each site to authorize development of housing by right with the only subsequent required approvals and permits being a Design Review approval by the Board of Supervisors and a building permit issued for each building.

- The Schapiro Knolls 88 affordable unit development on the Minto Road site off Green Valley Road north of Watsonville (APN 051-51-135) was approved in 2009, building permits were issued in 2011, and the units have now been constructed and are occupied.
- A Design Review for 40 affordable units at the Aptos Blue (formerly Miller) site located on Aptos Rancho Road north of Soquel Drive in Aptos (APN 039-471-09, 7839 Soquel

Drive #A) was approved in 2012. Building permits were issued in 2012 and the units have now been constructed and are occupied.

- Design Review and a PUD Amendment (with an EIR Addendum) for a 26-unit rental project on a portion of the Atkinson site was approved by the Board of Supervisors on May 20, 2014. Twenty additional units on an adjacent parcel in the City of Watsonville were approved at the same time by the City. Funding was sought and secured for the 46-unit project. Building permits were issued in November 2016 and the units have been constructed and are occupied.
- No approvals beyond the already established Planned Unit Development have been requested for the remaining R-Combining sites: Erlach (APNs 037-101-02, 037-061-66, 037-061-04) and Nigh/Protiva (APN 029-021-47). Regarding the Nigh/Protiva site, the Planning Department has had discussions with a potential applicant about a proposal to construct a 160,000 square foot medical office building and detached parking garage for 720 spaces on this site, which will necessitate concurrent shifting of the R-Combining to alternate site(s).
- Another RM-2-R site, which was not part of the Housing Element-driven rezonings, is located adjacent to the St. Stephens church property on Soquel Avenue between Capitola Road Extension and 7th Avenue. That project provides 40 units of affordable rental housing for seniors. Construction was completed in 2017.

Nature of this Annual Report

This document is a reporting document required per Government Code Section 65400 and is not intended to create or alter policy. The content is provided for informational purposes only and is exempt from the requirements of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15306, Information Collection.

Sites Designated for Rezoning to –R Combining Zone District

Site Name	APN	Street Address	Supervisory District	Acreage	Potential Units	Units Built
Nigh	029-021-47	5940 Soquel Ave	1 - Leopold	5.1	102	--
Erlach	037-101-02 037-061-66 037-061-04	3250-3420 Cunnison Lane	1 - Leopold	5.1	102	--
Aptos Blue (formerly Miller)	039-471-09	7839 Soquel Drive #A	2 – Friend	2.0	40	40
Schapiro Knolls (formerly Minto)	051-511-35	Minto Road	4 – Caput	4.4	88	88
Pippin (formerly Atkinson)	048-211-25 048-221-09	56 Atkinson Lane	4 – Caput	10.0	200	26
			Updated TOTAL	26.6	532	154

Exhibit A

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Table B													
Regional Housing Needs Allocation Progress													
Permitted Units Issued by Affordability													
		1	2									3	4
Income Level		RHNA Allocation by Income Level	2015	2016	2017	2018	2019	2020	2021	2022	2023	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	317	1	42								43	274
	Non-Deed Restricted												
Low	Deed Restricted	207	1	23			16					40	167
	Non-Deed Restricted												
Moderate	Deed Restricted	240	45	35	66	24						175	65
	Non-Deed Restricted												
Above Moderate		550	15	17	38	58						128	422
Total RHNA		1314											
Total Units			62	117	104	103						386	928
Note: units serving extremely low-income households are included in the very low-income permitted units totals													
Cells in grey contain auto-calculation formulas													

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Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 1.1: Explore opportunities for rezoning other appropriate urban sites to RM zoning and increasing densities on current RM zoned sites to densities more appropriate for attached housing.	Land is available for housing	2016-2018, in conjunction with SSCC implementation effort	On-going. The Sustainable Santa Cruz County (SSCC) planning study identified a number of "new zoning tools" and areas suitable for higher density and mixed use development. The SSCC was accepted by the Board on 10/28/14. General Plan and County Code Policy and Regulatory Amendments to incorporate the SSCC recommendations are being drafted and an Environmental Impact Report is being prepared during 2018 to 2020.
Program 1.2: Explore options for preserving affordable housing in the rural portions of the County, including the village centers, and for creating accessory dwelling units on existing lots of record that are already developed with single family homes, consistent with sewage disposal regulations.	Land is available for housing	2016, On-going	In the last several years the County has implemented a regulatory reform program that includes provisions to allow property owners to more easily maintain existing structures, including rental housing. Regulations were also amended to remove income restrictions for occupancy of accessory dwelling units, and to facilitate the construction of higher numbers of accessory dwelling units.
Program 1.3 Evaluate floor area ratio, height, stories, parking and density standards in the RM districts to ensure that they appropriately support feasible development of multi-family housing and pursue code updates as needed.	Land is available for housing	2016-2018, in conjunction with SSCC implementation effort	See Program 1.1
Program 1.4 Initiate a General Plan policy amendment to consider modifying the existing density limit, and the existing 50% maximum residential square footage in the C-1, C-2, and PA zoning districts, through the PUD process, to better support the feasibility of mixed-use projects.	Land is available for housing	2016	The Board of Supervisors adopted Ordinance 5286 on December 4, 2018 to update the County's density bonus codes consistent with recent State legislation, create an enhanced density bonus program allowing a bonus of up to 50% for certain mixed income developments and up to 75% for 100% affordable developments, update the code for the Regional Housing Need Combining district, and make several minor amendments to the County's inclusionary zoning codes related to in-lieu fees. The Coastal Commission considered the ordinance on March 6, 2019 and recommended several modifications to the Coastal-implementing portions of the ordinance. See also Program 1.1
Program 1.5: - Create General Plan designations and zoning regulations to implement residential flex and workplace flex zonings that encourage and facilitate smaller units and rental units, where the number of units is based upon site standards, and which will facilitate job creation for a variety of enterprises, and perform environmental review in accordance with the California Environmental Quality Act - Identify suitable sites for newly created designations and zoning districts, and propose appropriate sites for re-designation and rezoning.	Land is available for housing	2016-2018 2018-2020	See Program 1.1
Program 2.1: Use funds generated by the Affordable Housing Impact Fee (AHIF) to create new deed-restricted, affordable rental opportunities, and to support the administration and maintenance of the County's Measure J portfolio of deed restricted homes. See Appendix 4.3-2: AHIF Expenditure Plan Principles, April 21, 2015.	Encourage and assist in the development of housing	Ongoing	The Housing Section of the Planning Department continues established programs to encourage and assist in the development of housing. On February 10, 2015 the County established an AHIF for new housing units and non-residential development, as codified in Chapter 17.10 of the Code and in the Unified Fee Schedule. In 2018, \$540,000 in AHIF fee revenues was committed to two programs to provide financing for development of new ADUs ("My House, My Home" Loan Program and the ADU Loan Program).

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 2.2: Continue to leverage available County affordable housing funds by collaborating with both for-profit and non-profit developers of affordable housing projects to maximize long-term affordability restrictions and to promote the development of a variety of housing types, including those that serve Extremely Low-Income households, which will require additional local subsidies. Local funds and actions include but are not limited to RDA Successor Agency Housing Asset Funds (as former RDA loans are re-paid) and the County Affordable Housing Impact Fee (AHIF) Fund. Funding will continue to be leveraged from federal, state, and private sources, thereby maximizing the impact of County dollars.	Encourage and assist in the development of housing	On-going	The County uses affordable housing fund to leverage other funds and to partner with non-profit housing developers on affordable housing projects. Millions in RDA Low-Mod Housing Funds were committed to various affordable housing projects prior to the RDA dissolution in 2011. Three of these RDA-funded projects were on R-Combining sites. All of those projects have been completed and occupied (Schapiro Knolls and Aptos Blue in prior years, and Pippin Apartments in Sept. 2018). A density bonus project (St. Stephens Senior Apartments) was completed in 2017. In 2018 state and federal grants were used to fund the first time homebuyer program, and the County entered into an Option Agreement with Habitat for Humanity for disposition and development of a property owned by the former RDA (2340 Harper Street) into an 11-unit homebuyer project for lower-income home buyers.
Program 2.3: Improve community understanding of the relationship between affordable housing, environmental protection, and the community and economic vitality benefits of compact communities. Develop a community-based outreach program, building on the extensive program associated with the Sustainable Santa Cruz County Plan that was completed in 2014, to be undertaken in conjunction with efforts to implement that SSCC Plan.	Encourage and assist in the development of housing	2016-2018, in conjunction with SSCC implementation effort	A significant level of public conversation and County actions has occurred over the past three years, including many public meetings, feature newspaper articles, and Board of Supervisors actions. This conversation has been prompted by actions on an update of the Affordable Housing Program, the Sustainable Santa Cruz County Plan, and the Economic Vitality Strategy. In addition, during the past two years, the County has engaged the public in the development of a Strategic Plan for the County, which focuses on housing, economic vitality and health, community development, and sustainable environment. As initiatives related to these programs move forward there will be continuing need to educate the community to better understand the issues. Further discussion of these issues will occur as the General Plan and County Code Policy and Regulatory Amendments to incorporate the SSCC recommendations are presented to the public and evaluated during the CEQA environmental review process beginning in 2019.
Program 2.4: Explore expanding local funding sources to assist in the financing of affordable housing, including transfer taxes, bonds for affordable housing projects and other opportunities.	Encourage and assist in the development of housing	2016-2018	In April 2018, the County adopted an ordinance making several amendments to Chapter 17.10 related to the Affordable Housing Impact Fee requirement and the County's inclusionary housing requirements, based on an update to the nexus study prepared to support establishment of the AHIF in 2015. The AHIF is used to support various types of affordable housing projects. In addition, the County has implemented a transfer tax increase that will be available to support affordable housing.
Program 2.5: Explore the feasibility of fee waiver, reduction, or deferral programs to assist the creation of affordable housing.	Encourage and assist in the development of housing	2016-2023	The fee schedule was modified to reduce the overall cost of an ADU permit. A forgivable loan program connected to ADU affordability restrictions, and the My House My Home program in partnership with Habitat for Humanity are two programs that are available and accepting applicants.
Program 2.6: In order to encourage the development of single-room occupancy (or "permanent room housing") and to enable new units that are 500 square feet of habitable area or smaller to be developed, explore implementation of 1) a flexible residential zone (RF) district, and 2) a mixed use housing approach; for both of which the number of allowable units would be based on site standards rather than on units per acre.	Encourage and assist in the development of housing	2016-2019	New General Plan designations and zoning tools are a central part of the Sustainable Santa Cruz County Plan accepted by the County Board of Supervisors in 2014. Work to establish implementing policies and regulations, including higher density zoning approaches, is underway. An EIR is being prepared in 2019 and public comment on draft amendments are expected to begin in 2020. See Program 1.1. Planning Department in 2018 developed proposed General Plan/LCP and County Code amendments for creation of a Permanent Room Housing (PRH) Combining Zone District. This new zone district will recognize the conversion of obsolete visitor accommodation and care facilities to rental housing and will be applied to individual properties that meet specific use and development standards. In early 2019 the Planning Commission after a public hearing recommended the Board of Supervisors adopt the proposed amendments.

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 2.7 In order to encourage a wider range of housing types and meet the need for various price points of housing and rents, create opportunities for mixed use through the creation of a mixed-use zone district or overlay zone, as well as the option of PUDs for mixed-use projects in commercial zoning districts.	Encourage and assist in the development of housing	2016-2019	See Program 1.1
Program 2.8: Identify opportunities to assemble parcels for multi-family housing projects and consider General Plan and zoning amendments of properties to appropriate densities to facilitate multi-family housing production.	Encourage and assist in the development of housing	2018-2020	Ongoing as opportunities are identified.
Program 2.9: Upon issuance of a building permit for an ADU, the County shall provide the property owner with a voluntary survey of rent level (VL, Low, Mod, Above Mod) and type of tenant (family member, tenant, vacant), anticipated for the ADU. The results of this survey will be used for informational monitoring of the ADU program and for targeting of future policies.	Encourage and assist in the development of housing	Begin in 2016	Countywide survey of barriers to ADU construction, including survey of tenants and rents charged, was implemented in 2017. A survey triggered upon issuance of a building permit for an ADU will be initiated in 2018.
Program 2.10 In order to assist private employers, non-profit organizations, and other non-governmental community stakeholders to advance ideas for creating affordable housing opportunities for their members and constituents, on or near the stakeholder's property, provide assistance and opportunities for these stakeholders to discuss proposals with County staff.	Encourage and assist in the development of housing	2016-2023	Ongoing
Program 2.11 Collaborate with the County Agriculture Commissioner and other interested parties to promote housing for agricultural employees by convening stakeholders, including property owners, lessee farmers, agricultural employees, agricultural product processors, and affordable housing developers, to discuss strategies for producing this type of housing.	Encourage and assist in the development of housing	2017-2020	In 2016/2017 the County continued strategic discussions with partner Counties on this issue. A farmworker Needs Assessment and Study is expected to be completed Spring 2018.

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 3.1: Continue to revise procedures and regulations to streamline and clarify building and development permit processes and regulations, including affordable housing and housing that is made affordable by design, and particularly for accessory dwelling units, agricultural employee housing, permanent room or SRO housing, mixed use projects, and other types of housing that increase the diversity of the housing stock, by tiering development process levels and adjusting permitting burdens relative to development impacts.	Remove unnecessary governmental constraints to housing	On-going	The County completed adoption of major revisions to the County's non-conforming ordinance, as well as a minor exceptions ordinance to simplify the process and thereby reduce time and expense for minor variations to zoning development standards (e.g. encroachments of 15% or less into required setbacks). A Code Modernization including permit streamlining provisions is included within the Sustainability Amendments that will be evaluated by an EIR in 2019. The County has completed amendments to encourage the development of ADUs.
Program 3.2: In order to meet the need for long-term rental housing options, revise land use regulations to encourage accessory dwelling units (ADUs), and tiny ADUs (dwelling units less than 250 square feet) through modifications to existing standards, and promote public awareness of those changes through the zoning counter and public brochures. In no case should the use of an ADU or tiny ADU as a short-term or vacation rental be permitted.	Remove unnecessary governmental constraints to housing	2016-2018	Household income and rental price restrictions for ADUs were removed in 2009. In accordance with Board direction, the Department hired an outside consultant to assist with the development of an ADU program that incentivizes and simplifies ADU construction. This work was completed in January 2018. Revised regulations for ADUs are now in effect throughout the County.
Program 3.3: Explore options to reduce the cost of infrastructure requirements for Accessory dwelling units through working with water and fire agencies.	Remove unnecessary governmental constraints to housing	Ongoing	The County, in partnership with the Housing Authority, hired an outside consultant to assist with analysis of additional changes to the ADU program in order to facilitate ADU creation. Additionally, the ability of water and sewer agencies to charge connection fees for conversion ADUs was eliminated by State law. In addition, the County reduced Building Permit fees for all ADUs.
Program 3.4: Work with local utility districts to ensure compliance with the state law requirement that all public sewer and water providers provide priority to and retain sufficient capacity for affordable housing projects.	Remove unnecessary governmental constraints to housing	On-going	On-going

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 3.5: Create a Mixed-Use zoning district or overlay-zone as described in the Sustainable Santa Cruz County Plan, which may include an increase in the 50% residential maximum and apply to specific areas in major activity nodes or transportation corridors within the urban area. Also, promote Mixed-use development with additional incentives including expanding the Planned Unit Development (PUD) Ordinance to facilitate such uses, and considering reduced or shared parking requirements, as well as other updated site standards for mixed use projects. Explicitly clarify in the regulations the definition of net developable land and its use in density calculations for PUD and other non-standard residential development.	Remove unnecessary governmental constraints to housing	2016-2019	A revised PUD ordinance was adopted by the Board of Supervisors in 2009 and further revisions are proposed in code modification described above. Also, the County's Proposition 84 grant resulted in completion of the Sustainable Santa Cruz County Plan, which identifies a number of nodes and corridors for higher density and mixed use projects. Work to establish implementing policies and regulations, including the "new tools" of higher density zoning approaches, is underway. The EIR will be underway in 2019
Program 3.6: Explore modifications to the existing Legalization Assistance Permit Program ("LAPP"), and add incentives to legalize existing unpermitted Accessory Dwelling Units and other existing residential structures.	Remove unnecessary governmental constraints to housing	2016-2017	The LAPP ran from 2014 through 2016 and results were analyzed to support improvements in a future program. The Safe Structures Program launched in 2018 and is providing a pathway for legalizing existing non-permitted ADUs so they can be rented legally after basic safety and habitability is confirmed by a Building Inspector.
Program 3.7: Continue work with AMBAG, RTC, and the County's cities to update the regional Metropolitan Transportation Plan/Sustainable Communities Strategy which will plan for more intensive housing development near existing job centers and near transportation corridors. The final SCS Update will be adopted in June of 2018.	Remove unnecessary governmental constraints to housing	On-going through 2018	The County of Santa Cruz, and each of the four cities within the County, participated with AMBAG in the creation of the regional Metropolitan Transportation Plan/Sustainable Communities Strategy. The County prepared and adopted an Economic Vitality Study and the Sustainable Santa Cruz County Plan. All of these documents contain information about jobs-housing balance, projected job growth, and housing needed to accommodate future housing needs.
Program 3.8: Cooperate with the County's cities and other public agencies in resolving regional infrastructure issues including transportation, water supply, and sewage treatment.	Remove unnecessary governmental constraints to housing	On-going	The Santa Cruz County Regional Transportation Commission (SCCRTC) purchased the Santa Cruz Branch Rail Line running from Pajaro to Davenport and is working on additional upgrades to the Highway One corridor between Santa Cruz and Capitola. In addition, several water districts and the new groundwater basin management agencies are working on strategies to address water supply shortages. In early 2019, the SCCRTC adopted a resolution accepting the Final Unified Corridor Investment Study (UCS) and Preferred Scenario which was developed during 2018. The UCS provides a rigorous analysis of how various groups of projects or scenarios advance the transportation goals of Santa Cruz County.
Program 3.9 Complete the nexus study, currently underway, to support implementation of a Countywide transportation impact mitigation fee program.	Remove unnecessary governmental constraints to housing	2016-2018	The nexus study is underway, being coordinated with update of the General Plan Circulation Element.
Program 3.10 Continue to monitor and report on the development of the "R combining zone" sites with the Annual Growth Goal Report. If the maximum/minimum density becomes a constraint to development of these properties, initiate a program to develop solutions.	Remove unnecessary governmental constraints to housing	Ongoing, Annual	This General Plan annual report includes an update on status of each R-combining zone sites.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 3.11 Evaluate the Land Use Element of the General Plan for the need to include policies that support provision of infrastructure to disadvantaged communities, pursuant to SB 244.	Remove unnecessary governmental constraints to housing	2016-2018	This will occur as part of the General Plan Safety Element Update in 2019.
Program 4.1: Preserve the continued availability of the affordable housing located in manufactured home parks, including retaining existing ordinances and regulatory programs regarding manufactured homes, including: mobile/manufactured home rent control, land use restrictions to limit conversion of mobile/manufactured home parks to other uses, and regulations that prevent conversion intended to transfer value from coaches to property.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	These regulatory features remain in place and are ongoing.
Program 4.2: Retain the Condominium Conversion Ordinance (County Code Chapter 14.02) to protect rental housing stock.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	Significant strengthening of the condominium regulations was accomplished with the certification by the Coastal Commission of Ordinance No. 4844 in 2007. The ordinance remains in place.
Program 4.3: Continue to implement programs intended to assist low income households to maintain quality units in mobile/manufactured home parks including the County's CalHome funded manufactured home replacement program and the Mobilehome Park Rehabilitation and Purchase Fund.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	In prior years, the County focused its CalHome Owner Occupied Rehabilitation Grant on mobile home replacements. The CalHome Manufactured Home Replacement Program ended in December 2017. New loans are made available as previous loan repayments are received. No new loans were made in 2018.
Program 4.4: Work with interested parties in the community to maintain a central database that includes an inventory of affordable housing, affordable housing stock characteristics, and unit data for the County's affordable housing units, including inclusionary units and other affordable units built by non-profit and for-profit developers. Make such information available to interested parties who may need it for funding applications and program descriptions or for those seeking affordable housing. Track all demolition permits and include the types of housing stock demolished in the tracking database. Create a database of all rental housing types in the County classified by type, cost category (by \$500 increments), and vacancy rate.	Preserve and improve existing housing units and expand affordability within the existing housing stock	2016	An initial database was created in 2007. Maintenance of the database has been challenging with reduced Housing Section staffing due to loss of Redevelopment Agency resources. In 2018, Housing staff began working with Information Services staff to improve the housing database design and features, and complete data entry updates on an ongoing basis once the redesign and software updates are complete. Staff also began working with County's GIS services staff in 2018 to explore use of GIS to provide affordable housing resources data to the public and housing seekers in an easily accessible format (e.g., online story maps, etc.).

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 4.5: Explore regulatory options for recognizing and legalizing hotels/motels that have over time been converted to permanent occupancy, including through implementation of a flexible residential zone district (RF) and/or overlay district in which the number of units is based on site standards rather than site area, and/or through creation of a Permanent Room Housing (PRH) Combining District that could be used to legalize permanent residential status of existing obsolete hotel/motel properties that are no longer in use as transient lodging or visitor accommodation facilities.	Preserve and improve existing housing units and expand affordability within the existing housing stock	2016-2018	<p>The Planning Department has compiled a list of the locations of hotels/motels that have been converted to permanent occupancy and is working on a "Permanent Room Housing (PRH) Overlay district similar to that used by the City of Santa Cruz to regulate Single Room Occupancy (SRO) units. These properties will be considered for investment if appropriate housing funding becomes available, to facilitate legal conversion and rehabilitation as needed for permanent residential occupancies, including permanent supportive housing.</p> <p>Planning Department in 2018 developed proposed General Plan/LCP and County Code amendments for creation of a Permanent Room Housing (PRH) Combining Zone District. This new zone district will recognize the conversion of obsolete visitor accommodation and care facilities to rental housing and will be applied to individual properties that meet specific use and development standards. In early 2019 the Planning Commission after a public hearing recommended the Board of Supervisors adopt the proposed amendments.</p>
Program 4.6: Continue to develop strategies to preserve all affordable units with expiring restrictions, including Measure J units and HUD-assisted affordable housing units.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	The Housing Section actively maintains and takes steps to preserve units at risk of losing affordability restrictions through its Affordable Housing Preservation Program.
Program 4.7: Continue to implement the Affordable Housing Preservation Program to preserve the affordability restrictions of individual affordable units faced with foreclosure by acquiring units prior to the trustee sale or other actions.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	On-going. A number of units were purchased to preserve affordability restrictions, and many have now been re-sold to income qualified buyers.
Program 4.8: Continue the County First Time Homebuyer Loan Program/ Mortgage Assistance Program and Resale Subsidy Program.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	The FTHB inventory continues to be serviced by the Housing Section, which calculates repayment amounts and records restrictions under the Resale Subsidy Program. The County has received Mortgage Assistance funding through the State HOME, Cal Home, and BEGIN programs and will continue to seek grant funding as it becomes available.
Program 4.9: Continue to require that tenants' security deposits earn interest that is payable to the tenant on an annual basis or at the time tenancy ceases.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	On-going.
Program 4.10: Maintain programs to assist lower income residents in securing housing entry costs (rental deposit and security costs) and short term rental assistance when the tenant faces eviction due to lack of rent payment as a result of one-time cash-flow problems.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	The County continues to fund homeless prevention programs including rental deposits and short term rental assistance utilizing the redevelopment re-use funds in the Low and Moderate Income Housing Asset Fund as well as State HOME grant funds.
Program 4.11: Maintain the existing requirements that owners of units deemed uninhabitable must pay relocation assistance to affected tenants.	Preserve and improve existing housing units and expand affordability within the existing housing stock	On-going	On-going
Program 4.12 Maintain the Vacation Rental Ordinance that limits conversion of existing housing units to vacation rentals in order to minimize the impact of such conversions on the stock of housing.	Preserve and improve existing housing units and expand affordability within the existing housing stock	Ongoing	A vacation rental ordinance, regulating the conversion of existing housing units to vacation rentals was approved by the County Planning Commission, Board of Supervisors, and the Coastal Commission and became effective in late 2011. For areas in Live Oak and Seacliff/Aptos the ordinance include limitations of the percentage of vacation rentals per block and within the overall areas, and vacation rental permits must be renewed every five years. The ordinance was amended in 2016 to incorporate a Davenport special area where conversions are limited in numbers.
Program 5.1: Continue to collaborate with organizations pursuing "Housing First" goals for assistance to the homeless population.	Promote housing equal opportunity and production of special needs housing units	On-going	On-going.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
<p>Program 5.2: Continue to seek all available sources of financing for affordable housing opportunities for the special needs households in the County. Specifically target the following known sources:</p> <ul style="list-style-type: none"> - Community Development Block Grants - Affordable Housing and Sustainable Communities program (AHSC) - Joe Serna, Jr. Farmworker Housing Grant Program - Mobile/manufactured home Park Resident - Ownership Program (MPROP) - Multifamily Housing Program (MHP) - CalHome Program - Home Investment Partnerships Program (HOME) - Other emerging financing tools 	Promote equal housing opportunity and production of special needs housing units	On-going	On-going
<p>Program 5.3: Review policies that affect group homes, transitional housing, and the full range of licensed healthcare programs and facilities in order to:</p> <ul style="list-style-type: none"> - Determine long term sustainability of existing group home facilities for lower income individuals and consider providing incentives needed to sustain existing facilities and develop additional facilities. - Ensure that local requirements conform to State law regarding transitional housing and shelters, especially the number of beds triggering a discretionary permit. 	Promote housing equal opportunity and production of special needs housing units	Ongoing	This program was envisioned to move forward in cooperation with the County Health Department. At this time, there are insufficient staff resources to proceed, in light of higher priority activities consuming available staff time.
<p>Program 5.4: Continue support of programs including annual jurisdictional funding of the Homeless Action Partnership activities and the Emergency Winter Shelter Program that address the needs of the homeless population, including:</p> <ul style="list-style-type: none"> - Supporting and funding the Emergency Winter Shelter Program which provides shelter to homeless persons during the winter months; - Supporting efforts of the Countywide Continuum of Care Coordinating Group to address the housing and service needs of people who are homeless. These include emergency, transitional, permanent housing and rapid re-housing programs, as well as supportive services such as employment support, case management, and treatment for health, substance abuse, and mental illnesses; and - Identifying potential sites for and potential financial 	Promote housing equal opportunity and production of special needs housing units	On-going, Annual	The County currently participates in a multi-jurisdictional program to fund the Emergency Winter Shelter Program in north and south Santa Cruz County. The County is the lead agency for the Countywide Continuum of Care Coordinating Group. The community is currently working to implement key programs developed through the homeless strategic plan, "All In", which was adopted by the Board of Supervisors on March 24, 2015. The County has added staff resources to address homelessness, and is revising its approach to addressing homelessness in Spring 2018. The County continues to act as the Continuum of Care lead agency.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
<p>Program 5.5: Explore options for increasing the supply of permanent, affordable, and accessible housing for people with disabilities, including:</p> <ul style="list-style-type: none"> - Encouraging housing projects sponsored by the County to maintain separate waiting lists for accessible units ensuring they are offered first to people who need units adapted for use by people with physical disabilities, and - Encouraging housing developers, including developers of affordable housing projects, to build units that meet the needs of physically disabled households. - Encourage developers to partnering with the Housing Action Partnership to explore potential funding to target rental subsidies to extremely low income households. 	Promote housing equal opportunity and production of special needs housing units	On-going	On-going. MHSA funding has been successfully incorporated into several recent affordable housing projects.
<p>Program 5.6: Sustain and expand residential facilities and other affordable housing options available to foster children, youth who are aging-out of the foster care system and other children and youth in need of special services.</p>	Promote housing equal opportunity and production of special needs housing units	On-going	The County funded an acquisition/rehab supportive housing project that includes former foster youth. Move-in occurred in 2015.
<p>Program 5.7: Continue to support programs that address the needs of the local elderly populations through:</p> <ul style="list-style-type: none"> - Consider collaborating with a shared housing program for matching seniors for shared housing in Santa Cruz County; - Analyzing the zoning code and approving amendments as needed to accommodate all types of senior housing, including but not limited to independent living, assisted living, congregate care, group homes and other senior housing types. - Exploring options for retaining existing housing for the elderly in nursing homes and options for expanding the inventory of nursing homes and assisted living; - Retaining and maintaining existing senior-only mobile/manufactured home parks in the County and facilitate improvements to ensure retention of senior-only status, and encourage 	Promote housing equal opportunity and production of special needs housing units	On-going	The County, in partnership with Habitat for Humanity, developed the My House My Home program. The program's goal is to help lower-income senior homeowners finance and build ADUs on their properties, in order to provide them with additional income and adjustable living accommodations to help them age in place. In addition, this program creates a new ADU which increases the County's rental housing stock.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
<p>Program 5.8: Support programs that serve the housing needs of individuals with mental health issues, including:</p> <ul style="list-style-type: none"> - Supporting proposals for a variety of housing opportunities for people with mental illnesses, consistent with the Olmstead Act that requires that people with psychiatric disabilities have the opportunity to live in the least restrictive level of care possible; - Continuing to support and facilitate the programs of the Human Services Department and the Health Services Agency to provide additional crisis treatment facilities, transitional housing, social rehabilitation programs, permanent supportive housing beds, and Skilled Nursing beds for people who are elderly and have a mental illness. This includes support of the CHAMP (Cal-Works Housing Assistance Move-in Program), and the HAP housing programs 	Promote housing equal opportunity and production of special needs housing units	On-going	The Planning Department implements the Mental Health Services Act (MHSA) in coordination with County Health Services Agency Mental Health by identifying projects that set aside units for MHSA-eligible residents. Four such projects have been completed. In addition, in 2018 the County was awarded technical assistance and is pursuing both competitive and non-competitive No Place Like Home (NPLH) funding opportunities from the State (a collaboration of Planning, Health Department and Mental Health staff).
Program 5.9: Finalize code updates to regulate agricultural employee housing as an agricultural use not subject to density standards, and provide a pathway for discretionary approval of projects that exceed the size granted by-right processing by State law.	Promote housing equal opportunity and production of special needs housing units	2016-2018	In 2018, Planning staff began drafting code amendments and policy updates intended to complete this Program 5.9 (agricultural employee housing), and plans to bring the proposed amendments to the Housing Advisory Commission, the Planning Commission, and the Board of Supervisors for consideration in 2019.
Program 5.10: Encourage developers of affordable housing projects to pursue funding sources that would allow incorporating units that meet the needs of farmworker households by continuing to provide local matching funds for such projects that come forward with HCD funding through the Joe Serna Jr. Farmworker Housing Grant Program.	Promote housing equal opportunity and production of special needs housing units	On-going	On-going
Program 5.11: Consider supporting housing rehabilitation or new construction projects for farm worker or agricultural employee housing.	Promote housing equal opportunity and production of special needs housing units	2016-2023	Loss of Redevelopment Housing Funds limits the County's ability to further this goal, however the Housing Section has ongoing conversations with developers and owners of farm worker housing, including the potential to use CDBG funds for this purpose. LMIHF Re-use monies and the new Affordable Housing Impact Fee revenues can be considered for support to farmworker housing projects. The County has continued strategic discussions with partner counties on this issue. A Farmworker Needs Assessment and Study was completed in Spring 2018. In addition, Planning staff assisted one farmworker housing provider (owner of Jardines del Valle) to prepare and submit an application for State CDBG funds for rehabilitation of 18 units. This application was submitted in February 2019 in response to the 2018 CDBG NoFA.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 5.12: Support services and programs that address the needs of the physically disabled population, regardless of income level: - Continue to implement the California Building Code, which incorporates extensive accessibility requirements. - Work with the Commission on Disabilities to develop and maintain an inventory of accessible units in the community. - Promote visitability of all housing units in the County through public information and education targeting applicants for building permits. - Work with affordable housing providers to maintain separate waiting lists for accessible units to ensure they are occupied by households with physical disabilities.	Promote housing equal opportunity and production of special needs housing units	Ongoing	Lack of resources have hindered housing rehab efforts, however, whenever possible accessibility enhancements are included in projects. Most recently, the County improved accessibility of ground floor units it purchased to preserve affordability restrictions.
Program 5.13 Prioritize the use of local affordable housing dollars for projects that include housing affordable to ELI households by leveraging multifamily affordable rental funds. Priority populations include farmworkers, elderly, disabled and homeless populations. Funding streams that can be leveraged with County funds include USDA multi-family programs, HUD Sections 811 and 202, Low Income Housing Tax Credits and Veterans Housing and Homelessness Prevention Program.	Promote housing equal opportunity and production of special needs housing units	2016-2023	Ongoing
Program 6.1: Continue membership in the Joint Power Authorities that make two Property Assessed Clean Energy (PACE) programs, California First and HERO, available in Santa Cruz County.	Promote energy efficiency in existing and new residential structures	On-going	The County has enrolled in two additional PACE programs operated by Ygrene and Open Pace to provide more choice and competition in the marketplace.
Program 6.2: Continue to implement energy efficiency standards in the CalGreen Building Code.	Promote energy efficiency in existing and new residential structures	Ongoing	A Green Building Program was adopted by the Board of Supervisors in 2009, which now has been replaced by adoption of the new California Building Code and its "CalGreen" provisions.
Program 6.3: Continue to explore strategies for local energy production such as Community Choice Aggregation and implement the conservation strategies in the Climate Action Strategy	Promote energy efficiency in existing and new residential structures	Ongoing	The project to establish a Community Choice Energy program in the tri-county area is successful and launched in Spring 2018.
Program 6.4: Prioritize implementation of an expedited permitting process that encourages and enables solar/photovoltaic facilities for residential and commercial properties.	Promote energy efficiency in existing and new residential structures	2016	Provisions for expediting permitting of solar facilities were incorporated in the building code in 2015.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation

Jurisdiction	Cruz County - Unincorporated	
Reporting Year	2018	(Jan. 1 - Dec. 31)

Entitled Units Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	4
Above Moderate		12
Total Units		16

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Submitted Applications Summary	
Total Housing Applications Submitted:	90
Number of Proposed Units in All Applications Received:	171
Total Housing Units Approved:	38
Total Housing Units Disapproved:	2

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas