

MEMORANDUM

Date: 8/27/15

To: Wanda Williams, Zoning Administrator

From: Annette Olson, Project Planner

Re: 141290

Agenda Date: September 4, 2015

Agenda Item #: 1

Time: After 9:00 a.m.

The project architect has requested a continuance to a date uncertain in order to have time to complete a survey of the subject parcel and update the project plans as necessary.